

**INDEPENDENT SCHOOL DISTRICT OF WEST BURLINGTON
607 RAMSEY
WEST BURLINGTON, IOWA 52655**

The Board of Directors of the Independent School District of West Burlington will meet at 6:00PM on Monday, September 18, 2017 in the Board Room at 607 Ramsey, West Burlington.

ANNUAL MEETING AGENDA

1. Call to Order by Board President
2. Roll Call by Board Secretary
3. Approval of Agenda
4. Make a Resolution Naming a Depository Bank for School Funds
5. Make a Resolution Naming the School Legal Counsel
6. Name an Official Newspaper for the District
7. Approve Tina Diewold as District Secretary/Treasurer
8. Authorize Shawna Brown to Act as District Secretary when the District Secretary is Absent
9. Authorize the Superintendent to Approve Federal Program Applications
10. Adjournment

REGULAR MEETING AGENDA

1. Call to Order by President of Board
2. Roll Call by Board Secretary
3. Pledge of Allegiance
4. Approval of Agenda
5. Receive Visitors and Hold Open Forum
6. Read Miscellaneous Communications
7. Approval of Consent Agenda
 - A. Approval of Minutes of Previous Meeting(s)
 - B. Approval of Financial Statements
 - C. Approval of Payment of Bills
 - D. Open Enrollment
 - E. Selected Personnel Issues
8. Business
 - A. Summer Reading Field Trip

(OVER)

9. Adjournment

ORGANIZATIONAL MEETING AGENDA

1. Call to Order by Board Secretary

2. Pledge of Allegiance

3. Administer Oath to New Board Members

4. Elect New Board President

5. Administer Oath to New Board President

6. Elect New Board Vice President

7. Approval of Agenda

8. Business

A. Healthier U. S. School Challenge/Smarter Lunchrooms Grant Award

B. Corner's St. Louis Trip

C. Fundraiser Requests

D. Contract Modifications

E. Work Session Topics

9. Administrative Reports

A. Principal's Report

B. Superintendent Report

10. Items for Future Agendas

11. Adjournment

Board Notes West Burlington Independent School District

September 18, 2017

Respectfully submitted by Dave Schmitt

We will fundamentally have three separate meetings on Monday. The first meeting is held once a year, thus the title of the Annual Meeting. During this meeting the board appoints our numerous duties for people/entities that help us do our day-to-day school business. The action for this meeting is done by the outgoing board. The second meeting is the regular meeting in which the “old” board completes its last tasks before turning over responsibilities to the new board. The third meeting is the new board choosing its president and vice president and acting upon new items being set before them.

We will start the Annual meeting at 6:00 p.m. in the board room.

Annual Meeting

4. Make Resolution Naming Depository Bank for School Funds – Name Farmers and Merchants Bank and Trust as the depository bank for school funds up to \$2,500,000.00.
5. Make Resolution Naming the School Legal Counsel – Name Gruhn Law Firm from Cedar Rapids as the counsel in matters of negotiations and personnel. Local matters will be handled on a per need basis.
6. Name an Official Newspaper for the District – Approve the Des Moines County News as the official newspaper for the district.
7. Approve Tina Diewold as District Secretary/Treasurer – Approve Tina Diewold as the district secretary/treasurer.
8. Authorize Shawna Brown to Act as District Secretary when District Secretary is Absent – Authorize Shawna Brown to act as district secretary when district secretary is absent.
9. Authorize Superintendent to Approve Federal Program Applications – Authorize the superintendent to approve federal program applications.

Regular Meeting

7. Consent Agenda

D. Open Enrollment

The following students should be approved for open enrollment continuation into West Burlington for the 2017-2018 school year:

Shaden Messamaker	Grade 5
Raine Messamaker	Grade 8
Raven Messamaker	Grade 9
Micah Lewis	Grade 11
Dorian Bullie	Grade 12

The following students should be approved for open enrollment into West Burlington for the 2017-2018 school year under just cause:

Angel Kuntz	Kindergarten
Quincy Watkins	Kindergarten
Chloe Terpenning	Grade 9

The following students should be approved for open enrollment to the Burlington School District 2017-2018 school year:

Brendon Breuer	Kindergarten
Kayden Breuer	Grade 2
Blaine Breuer	Grade 3
Kevon Lockett	Grade 11
Shawntel Williams	Grade 12

E. Selected Personnel Issues

Recommendations:

High School Associate – Bruce Snodgrass and I would like to recommend Celia Sanchez for this position. She will be paid \$11.78 per hour.

High School Associate – Bruce Snodgrass and I would like to recommend Christy Jameson for this position. She will be paid \$12.08 per hour.

High School Corners Associate – Bruce Snodgrass and I would like to recommend Myron Crockett for this position. He will be paid \$12.08 per hour.

Resignations:

Board Secretary – Tina Diewold has submitted her intention to retire from this position. This year is Tina's 28th year in the district. Over the years she has played an integral part in our district's positive financial position as well as exceptionally handling vital employee relations. She will be greatly missed. The West Burlington ISD administration & staff sincerely wishes her much happiness over the years to come.

8. Business

- A. Summer Reading Field Trip – Enclosed is a summary of the summer reading reward trip that we had discussed via email. The trip was promised and the students did their required reading so I recommend approval.

At the point of adjournment Tina will call the organizational meeting to order, lead the pledge of allegiance, and administer the oath of office. She will then ask for nominations for board president.

Organizational Meeting

8. Business

- A. Healthier U. S. School Challenge/Smarter Lunchrooms Grant Award – Enclosed is a summary submitted by Patty McPherson. Good job, Patty.
- B. Corner's St. Louis Trip – Mr. and Mrs. Reed are presenting at a Bridges Out of Poverty conference in St. Louis on September 25th and 26th. On September 25th we are sending a group of students to help with the presentation. This, of course, hinges upon board approval to take a field trip to an out-of-state location. The students will leave in the morning of the 25th and return the same day following the presentation. I recommend approval of this field trip.
- C. Fundraiser Requests – Shawna attended a school finance conference focusing on the activity fund. The experts in this area are adamant that ALL fundraising efforts for a school district be approved by the board of education. Currently board policy 504.5 provides the superintendent the authority to approve fundraisers. I would like to draw up some regulations to support this policy, creating a process for pre-approval of all fundraising activities within the jurisdiction of our school. This means ALL fundraising. My intention is to ask the board for first reading revision on November 20th with new regulations. Second reading revision on December 18th for implementation to start December 19th. I see two benefits from making this change: #1. It holds fundraising in check. I think we are doing fundraising, on occasion, that is not necessary. #2. This creates more segregation of duties and creates another layer of accountability for our check and balance system. The experts described this change as a good idea, but not a requirement.

D. Contract Modifications – Enclosed is a list of contract modifications. Lane advancement is the predominate reason for the changes.

FY18 Lane Advancements:

Amber Springsteen	MA,9	52,747	to	MA10,9	\$54,010
Mike Gurius	BA10,7	46,430	to	BA30,7	\$48,957
Christa Ruther	MA,15	60,327	to	MA10,15	\$61,591
Miranda Hillyard	MA,9	52,747	to	MA10,9	\$54,010

E. Work Session Topics – I would like some input from the board in regard to work session topics for this school year. Work session dates are: October 2nd, November 6th, December 4th, February 5th, March 5th, and May 7th. Potential topics: Transitional Kindergarten, Literacy, Technology, Teacher Leadership, Engineering Class, Vocational Education, Social Studies Standards, Science Standards, Buildings & Grounds and many more topics. I am looking for some general interest in the board and will schedule work session topics accordingly. The finance/budget workshop will be held on March 5th to meet guidelines in preparation for a March 19th board budget approval.

9. Administrative Reports

A. Principal's Report

B. Superintendent Report

10. Items for Future Agendas

SPECIAL MEETING

August 3, 2017

The Board of Education of the Independent School District of West Burlington held a special meeting at 6:00 PM on Thursday, August 3, 2017 in the board room located at 607 Ramsey in West Burlington. Presiding over the meeting was President Hockett with all members answering roll call.

Board Action on Danville CSD Request to Share Football: This would be for this year only to see how things work out. Randy expressed concerns as to why the last minute appeal. Danville tried to save their program but the numbers fell short of what was needed to fully fill the teams. Randy also stated that he had recently received calls from people who weren't happy with the idea of Danville players joining our teams. They stated that Danville players would take spots away from our own players and don't want to see our players sitting on the bench or playing down. He also doesn't like the last minute request as it doesn't give the public any time for input. He stated that he was against the sharing with Danville.

Coach Eilers stated that, at this point, 32 kids have picked up equipment for practice starting on Monday. He is in favor of the sharing as it would give us the ability to have enough players for 9th grade, Jr. Varsity and Varsity teams.

Jay felt Danville should have approached us sooner and he had some misgivings also. He spoke to his son and some of his friends about the possibility of adding Danville and he said they felt in would be to the program's advantage to add Danville, especially given the fact that there would be no football program at Danville for those that want to play.

Andy was waivering, especially if some players to have less playing time, what would the parents be told? Coach Eilers stated it's a competition which would make the players work that much harder. There are things that need to be worked on and all players are held accountable and treated the same.

The sharing would also include junior high players.

Motion by Day and seconded by Boughton to approve sharing football with Danville for a 1 year period. Motion carried 4-1.

Adjournment: Motion by Crowner and seconded by Day to adjourn the meeting at 6:38 PM. Motion carried 5-0.

Date approved

Secretary

President

REGULAR MEETING

August 21, 2017

The Board of Education of the Independent School District of West Burlington met for at 6:00 PM for a regular meeting on Monday, August 21, 2017 in the board room at 607 Ramsey in West Burlington. Presiding over the meeting was Vice-President Crouner with members Day, Fry and Boughton answering roll call. President Hockett was absent.

Approval of Agenda: Motion by Boughton and seconded by Fry to approve the agenda as presented. Motion carried 4-0.

Read Miscellaneous Communications: None

Approval of Consent Agenda – the following were presented under the consent agenda:

- A. Approval of Minutes of Previous Meeting(s)
- B. Approval of Financial Statements
- C. Approval of Payment of Bills – the bills were audited by Lee: gen/other - \$196831.26; activity - \$419.15; nutrition - \$245.81
- D. Open Enrollment – The following students should be approved for open enrollment to West Burlington for 2017-2018:

Izaiah Illian	kdg
Madison Mitchell	kdg
Karlie Bechtel	grade 1
Marlea Meyer	grade 1
Benton Meyer	grade 2
Jaeger Illian	grade 4
Liam Martin	grade 4
Lateasha Culpepper	grade 9

The following students should be approved for continuation of program to West Burlington for 2017-2018:

Isabella Blaufuss	grade 6
Autumn Schmidt-McDowell	grade 7
Jada Carlson	grade 9

- E. Selected Personnel Issues

Recommendations

HS Student Council – It's recommended that Jenna Amenell be hired for this position at a salary of \$632 (F,0).

Elementary Associate – It's recommended that CJ Bolding be hired for this position at 12.08 per hour.

Elementary Associate – It's recommended that Melissa Shaw be hired for this position at 11.78 per hour.

Elementary Associate – It's recommended that Nichole Bergman be hired for this position at 11.78 per hour.

Pep Club Sponsor – It's recommended that Mecca Riley for this position at a salary \$632 (F,3).

HS Football Cheerleading – It's recommended that Beckie Eilers be hired for this position at a salary of \$1027 (.5D,0).

Dance Team – It's recommended that Ali Riley be hired for this position at a salary of \$1105 (.5D,3)

HS Wrestling Cheerleading – It's recommended that Jennifer Levins be hired for this position at a salary of \$1027 (.5D,0)

JH Asst. Football Coach – It's recommended that Pat McKasson by hired for this position at a salary of \$1579 (E,0)

Food Service – It's recommended that Sarah Twillie be hired for this position at \$11.28 per hour.

Resignations

JH/HS Associate – Christopher Day has submitted his resignation from this position.

Motion by Fry and seconded by Boughton to approve the consent agenda. Motion carried 4-0.

BUSINESS

Summer Projects Update: Most of the projects have completed. Nate Prickett gave a run-down of those projects: replaced soffits outside the HS gym and added lights, updated the hallway ceilings with tile and paint, replaced shower valves in locker room, new furniture for Mrs. Reed’s classroom, replaced galvanized water mains, the HS locker rooms got new lockers, floor tile, some bathroom re-modeling, re-modeling of bathrooms at elementary. And phase 1 of the HS kitchen remodel is almost completed.

Jay wanted to see a bigger flag at the football field. Nate said he had ordered a larger flag already but if something larger than that was needed, it would have to be special ordered.

Board Meeting Dates: The list of board meeting dates is part of the board materials. Motion by Fry and seconded by Boughton to approve the list of board meeting dates. Motion carried 4-0.

ADMINISTRATIVE REPORTS

Principal’s Report: Mr. Snodgrass gave a brief explanation as to why the SCC classes are limited for HS students. A student with less than 4 classes a day is considered a part-time student which can affect sports, etc. So that puts a limit on how many SCC classes a student can take, in addition to, their HS class load. The new engineering program is ready to start with Mr. Fountain teaching. They had approx. 75% turnout for open house but the chrome book rollout was time consuming so they will need to come up with a more efficient way for next year.

Mr. Jones commended the PLC leaders for coming in over the summer to start getting things together. He also commended the custodians and how well they have the building looking.

Ms. Ritters told the board about the training session her staff had on the new literacy series. They are also very excited that there will be chrome books at the 2nd grade level.

Superintendent Report: Mr. Schmitt reported that open house at both buildings was very successful and he is looking forward to the start of the new school year.

Items for Future Agendas: Jay thought there should be a “meet the candidates” night in addition to the debate put on by the chamber. He didn’t feel that was enough for people to see who was running and why. He then felt, that due to issues with a couple of the sports programs, there should be something on the agenda for the next meeting regarding a “no confidence” vote regarding Mr. Schmitt. Andy Crouner told him something like that would need to have a full board available and would have to wait until Dan was able to attend meetings again.

Adjournment: Motion by Boughton and seconded by Fry to adjourn the meeting at 6:55 PM. Motion carried 4-0.

Date approved

Secretary

President

West Burlington Independent School District
 Monthly Financial Statement for Month Ending

August, 2017

Previous Month's Secretary Balance	\$2,090,864.59
Aug Revenues (+)	281,269.29
Aug Expenditures (-)	773,845.45
July Interest (+)	37.20
Banker's trust payment (-)	24,392.05
ISCAP Draw (+)	
DHS Medicaid Payment (-)	<u>747.76</u>
Direct Deposit reversal (-)	
ISJIT Pay (-)	
ISJIT Draw (+)	
Secretary's Ending Balance	\$1,573,185.82

Bank Statement Balance	\$1,546,499.38
Outstanding Checks (-)	15,449.25
Aug Interest (-)	29.72
Direct Deposit Reversal (-)	
Outstanding Deposit (+)	<u>42,165.41</u>
Current Bank Balance	\$1,573,185.82

ISJIT – General		ISJIT – Capital Projects	
Beginning Balance	\$1,252.74	Beginning Balance	45.87
Deposits	38.33	Deposits	
Withdrawals		Withdrawal	
Ending Balance	<u>\$1,290.61</u>	Ending Balance	<u>45.87</u>

ISJIT	
Beginning Balance	\$50,371.47
Deposits	31.57
Withdrawal	
Ending Balance	<u>\$50,403.04</u>

Sept. 11, 2017

 Date

 Secretary

RECEIPTS				
		PRIOR		TOTAL
		BALANCE	MONTHLY	COLLECTED
GENERAL FUND				
Taxes		14262.91	0	14262.91
Other State/Federal		0.00	64501.09	64501.09
Foundation Aid		0.00	0.00	0.00
AEA Flow Through		0.00	0.00	0.00
Tuitions/Open Enroll		7055.39	156121.26	163176.65
Interest Earned		36.66	76.17	112.83
Other General Funds		3990.79	22299.54	26290.33
MANAGEMENT		<u>1872.22</u>	<u>0.00</u>	<u>1872.22</u>
Total		27217.97	242998.06	270216.03
BUILDING PROJECT (31)		0.00	0.00	0.00
CAPITAL PROJECTS (33)		37629.50	37629.98	75259.48
PPEL FUND (36)		2217.29	0.00	2217.29
DEBT SERVICE (40)		253599.75	0.62	253600.37
TRUST/AGENCY FUND (81)		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
GRAND TOTAL		320664.51	280628.66	601293.17

EXPENDITURES				
		PRIOR		TOTAL
		BALANCE	MONTHLY	COLLECTED
General Fund - Salaries				
Administration		23623.37	23813.94	47437.31
Maintenance/Transportation		39322.55	32979.94	72302.49
Grants/Spec. Programs		34337.22	25394.38	59731.60
Health Service		3906.45	3905.67	7812.12
Elementary		213371.23	214132.24	427503.47
High School		265340.35	252508.44	517848.79
General Fund - Other Expend.				
Open Enrollment Tuition				0.00
Grants/Spec. Programs		37815.26	9004.82	46820.08
Special Education		84841.26	0.00	84841.26
Health Service		0.00	601.45	601.45
Interest Paid		0.00	0.00	0.00
Administration		7505.00	7307.54	14812.54
Maintenance		35760.57	33758.89	69519.46
Non-Public Transportation		0.00	1077.26	1077.26
Transportation		388.87	18079.38	18468.25
Interfund Transfers		0.00	0.00	0.00
AEA Flow Through		0.00	0.00	0.00
Elementary		15198.10	17675.50	32873.60
High School		29330.34	31443.79	60774.13
MANAGEMENT (22)		<u>107227.80</u>	<u>4038.71</u>	<u>111266.51</u>
Total		897968.37	675721.95	1573690.32
BUILDING PROJECT (31)			0.00	0.00
CAPITAL PROJECTS (33)			79832.63	79832.63
PPEL (36)			18290.87	18290.87
DEBT SERVICE (40)			0.00	0.00
TRUST/AGENCY FUND (81)			<u>0.00</u>	<u>0.00</u>
GRAND TOTAL		897968.37	773845.45	1671813.82

**WEST BURLINGTON SCHOOLS
ACTIVITY FUND BANK RECONCILIATION**

MONTH OF		<u>August 17</u>
<hr/>		
Previous Month's Secretary Balance		<u>\$62,175.20</u>
Monthly Receipts	+	<u>\$14,179.96</u>
Monthly Expenditures	-	<u>-\$319.15</u>
ISJIT Interest	-	<u>-\$23.40</u>
Adjustments	-	<u> </u>
Secretary Ending Balance		<u>\$76,012.61</u>
<hr/>		
Bank Statement Balance		<u>\$82,088.08</u>
Outstanding Checks	-	<u>-\$6,075.47</u>
Outstanding Deposits	+	<u> </u>
Current Bank Balance		<u>\$76,012.61</u>
<hr/>		
Invested in ISJIT on	<u>7/31/2017</u>	<u>\$37,401.27</u>
ISJIT Transfer	-	<u>\$0.00</u>
ISJIT Interest for	<u>August</u> +	<u>\$23.40</u>
Total ISJIT Funds on	<u>8/31/2017</u>	<u>\$37,424.67</u>
<hr/>		
Current Bank Balance		<u>\$76,012.61</u>
Total ISJIT Funds	+	<u>\$37,424.67</u>
Current Ending Cash Balance		<u>\$113,437.28</u>

Current Cash Balance Report

ALL Data

Arranged by:

Date: 08/01/2017 thru 08/31/2017

Group ID and Reporting ID

Reporting ID and Description	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A ATHLETICS					
1000 GENERAL ATHLETICS	169,893.74	82.32	-79.67	0.00	170,055.73
1110 JH FOOTBALL	11,175.75	0.00	0.00	0.00	11,175.75
1120 HS FOOTBALL	42,699.73	0.00	62.22	0.00	42,637.51
1130 JH VOLLEYBALL	9,324.77	0.00	0.00	0.00	9,324.77
1140 HS VOLLEYBALL	1,756.64	0.00	0.00	0.00	1,756.64
1150 JH GIRLS BASKETBALL	7,431.82	0.00	0.00	0.00	7,431.82
1160 HS GIRLS BASKETBALL	44,484.15	0.00	0.00	0.00	44,484.15
1170 JH BOYS BASKETBALL	9,882.53	0.00	0.00	0.00	9,882.53
1180 JH GIRL/BOY TRACK	-16,944.02	0.00	0.00	0.00	-16,944.02
1190 HS BOY/GIRL TRACK	-69,891.93	130.00	0.00	0.00	-69,761.93
2000 JH SOFTBALL	-5,060.56	0.00	0.00	0.00	-5,060.56
2010 HS SOFTBALL	-17,218.45	132.00	0.00	0.00	-17,086.45
2020 JH BASEBALL	-5,933.61	0.00	0.00	0.00	-5,933.61
2030 HS BASEBALL	-71,734.31	60.00	0.00	0.00	-71,674.31
2040 HS BOYS BASKETBALL	52,370.83	0.00	0.00	0.00	52,370.83
2050 JH WRESTLING	2,152.06	0.00	0.00	0.00	2,152.06
2060 HS WRESTLING	-12,413.89	0.00	0.00	0.00	-12,413.89
3015 CROSS COUNTRY	-353.58	0.00	0.00	0.00	-353.58
A ATHLETICS Totals:	151,621.67	404.32	-17.45	0.00	152,043.44
B CLUBS					
2070 ART CLUB	788.39	0.00	0.00	0.00	788.39
2075 ANIME CLUB	71.00	0.00	0.00	0.00	71.00
2080 FCCLA	-1,101.49	0.00	0.00	0.00	-1,101.49
2085 Thespian Club	8.00	0.00	0.00	0.00	8.00
2090 JOOI CLUB	428.55	0.00	0.00	0.00	428.55
3000 NATIONAL HONOR SOCIETY	-210.88	0.00	0.00	0.00	-210.88
3010 PEP CLUB	1,235.64	0.00	0.00	0.00	1,235.64
3030 HS SCIENCE CLUB	954.02	0.00	0.00	0.00	954.02
3040 LEGO LEAGUE	57.85	0.00	0.00	0.00	57.85
3050 SPANISH CLUB	516.12	0.00	0.00	0.00	516.12
3060 SAAD	1,128.49	0.00	0.00	0.00	1,128.49
3080 POST PROM	949.05	469.40	0.00	0.00	1,418.45
3090 HS STUDENT COUNCIL	302.81	0.00	0.00	0.00	302.81
4000 JH STUDENT COUNCIL	397.89	0.00	0.00	0.00	397.89
B CLUBS Totals:	5,525.44	469.40	0.00	0.00	5,994.84
C CLASSES					
4010 CLASS OF 2018	68.52	0.00	0.00	0.00	68.52
4015 CLASS OF 2019	24.49	0.00	0.00	0.00	24.49
4020 CLASS OF 2016	-28.26	0.00	0.00	0.00	-28.26
4025 CLASS OF 2017	201.48	0.00	0.00	0.00	201.48
C CLASSES Totals:	266.23	0.00	0.00	0.00	266.23
E STUDENT ACTIVITIES					
2095 BOOK FAIR	16.93	0.00	0.00	0.00	16.93
5040 Prom	1,145.27	0.00	0.00	0.00	1,145.27
5050 ES STUDENT ACTIVITIES	2,612.51	5.52	0.00	0.00	2,618.03
5070 JH/HS SOAR	-2,416.47	0.00	0.00	0.00	-2,416.47
9090 MUSIC TRIP	-453.51	0.00	0.00	0.00	-453.51
E STUDENT ACTIVITIES Totals:	904.73	5.52	0.00	0.00	910.25

Current Cash Balance Report

ALL Data

Date: 08/01/2017 thru 08/31/2017

Arranged by:
Group ID and Reporting ID

Reporting ID and Description	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
G YEARBOOK					
6060 JH/HS YEARBOOK	12,027.76	0.00	0.00	0.00	12,027.76
G YEARBOOK Totals:	12,027.76	0.00	0.00	0.00	12,027.76
H DRAMA					
7000 JH DRAMA	2,153.38	0.00	0.00	0.00	2,153.38
7010 HS DRAMA	2,492.38	0.00	0.00	0.00	2,492.38
H DRAMA Totals:	4,645.76	0.00	0.00	0.00	4,645.76
I INTEREST					
8000 BANK ACCOUNT INTEREST	4,492.70	24.66	0.00	0.00	4,517.36
I INTEREST Totals:	4,492.70	24.66	0.00	0.00	4,517.36
K CHEERLEADING					
6040 DANCE TEAM	353.80	0.00	0.00	0.00	353.80
8050 HS CHEERLEADERS	262.96	0.00	0.00	0.00	262.96
8060 JH CHEERLEADERS	634.02	0.00	0.00	0.00	634.02
K CHEERLEADING Totals:	1,250.78	0.00	0.00	0.00	1,250.78
M MISCELLANEOUS					
8080 MISCELLANEOUS ACTIVITIES	-2,388.05	0.00	0.00	0.00	-2,388.05
M MISCELLANEOUS Totals:	-2,388.05	0.00	0.00	0.00	-2,388.05
N AGENCY FUNDS					
9000 AGENCY FUNDS	479.35	13,276.06	336.60	0.00	13,418.81
N AGENCY FUNDS Totals:	479.35	13,276.06	336.60	0.00	13,418.81
O OFFICIALS					
5000 OFFICIALS	-79,249.90	0.00	0.00	0.00	-79,249.90
O OFFICIALS Totals:	-79,249.90	0.00	0.00	0.00	-79,249.90
Z UNUSED ACCOUNTS					
Z UNUSED ACCOUNTS Totals:	0.00	0.00	0.00	0.00	0.00
Report Totals:	99,576.47	14,179.96	319.15	0.00	113,437.28

SCHOOL LUNCH PROGRAM

August-17

GRADES K-5:

Student Lunches	1640
Free Student Lunches	734
Reduced Student Lunches	156
Adult Lunches	13
Free Cooks Lunches	8
Student Breakfasts	556
Free Student Breakfasts	402
Reduced Student Breakfasts	33
Adult Breakfasts	0

RECEIPTS

Student Lunches	\$52.50
A La Carte Sales	\$0.00
Bank Interest	\$2.24
State/Federal Aid	<u>\$3,916.82</u>

TOTAL RECEIPTS \$3,971.56

GRADES 6-12:

Student Lunches	2261
Free Student Lunches	797
Reduced Student Lunches	163
Adult Lunches	24
Free Cooks Lunches	0
Student Breakfasts	566
Free Student Breakfasts	331
Reduced Student Breakfasts	59
Adult Breakfasts	9

Average Lunches Served 564
Average Lunches Served August 2016 641

Average Breakfast Served 128
Average Breakfast Served August 2016 140

Number of Days Food Served in August 2017 7
Number of Days Food Served in August 2016 7

PAYROLL EXPENDITURES: \$11,204.85

PAYROLL EXPENDITURES \$11,204.85

FOOD EXPENDITURES:

Anderson Erickson Dairy	\$145.81
Earthgrains	\$0.00
Interstate Brands	\$0.00
Kohl Wholesale	\$0.00
Martin Brothers Distributing	\$0.00
Pan-O-Gold	\$0.00
Performance Food Group	\$0.00
Prairie Farms Dairy	\$0.00
Walmart	<u>\$0.00</u>

FOOD EXPENDITURES \$145.81

A LA CARTE EXPENDITURES:

Miscellaneous Expenditures	\$0.00
Pizza Hut	\$0.00

A LA CARTE EXPENDITURES: \$0.00

MISCELLANEOUS EXPENDITURES:

Bad Check	\$0.00
Bank Charges	\$0.00
Delivery Charges	\$0.00
Dues/Fees	\$0.00
Equipment	\$0.00
Hotel/Lodging	\$0.00
Refunds	\$0.00
Repairs	\$0.00
Reimbursements	\$276.41
Training	\$0.00
Mileage	\$0.00
Miscellaneous Supplies	<u>\$0.00</u>

MISCELLANEOUS EXPENDITURES \$276.41

TOTAL EXPENDITURES \$11,627.07

ADJUSTMENTS: \$0.00

ADJUSTMENTS \$0.00

ISJIT:

Beginning Balance	\$19.50
Receipts	\$31,833.59
Expenditures	\$0.00

ISJIT ENDING BALANCE \$31,853.09

Secretary Balance 7/31/17	\$130,467.39
Receipts	\$3,971.56
Expenditures	\$11,627.07
Voided Checks	<u>\$0.00</u>

Bank Balance 8/31/17	\$131,562.82
Outstanding Checks	\$8,750.94
Outstanding Deposits	<u>\$0.00</u>

Secretary Balance 8/31/17	\$122,811.88
Total ISJIT Funds	\$31,853.09
Current Ending Cash Balance	\$154,664.97

Reconciled Bank Balance \$122,811.88

September 5, 2017

TO: Mr. Schmitt/School Board:

Please consider this my letter of resignation/retirement effective February 28, 2018. I will meet the Rule of 88 in February and after 29 years, would like to retire.

I feel it is in the best interest of the district and my replacement, to have at least 4-5 months to learn the day-to-day duties that are affiliated with this job before the fiscal year ends and the new one begins.

I have enjoyed my time at West Burlington and have seen a lot of changes and growth over the years that have made the district what it is today – one that we should all be very proud of.

While I will miss all my co-workers, I am ready to begin a new chapter in my life. Thank you for the opportunity to be a part of this district.

Sincerely,

A handwritten signature in black ink that reads "Tina Diewold". The signature is written in a cursive style with a large, stylized initial "T".

Tina Diewold

Summer Reading Reward Trip

This year 31 students met their summer reading goal. We are planning a trip to the City Museum in St. Louis. The cost is roughly \$18 per person which includes admittance and an all you can eat pizza buffet. We will leave the school around 7 a.m. and return around 7:00 p.m. that evening.

Healthier U.S. Challenge Award

The Healthier U. S. School Challenge & Smarter Lunchrooms award is a voluntary certification recognizing schools that have created healthier school environments through promotion of nutrition and physical activity. We made changes to our school wellness policy to more closely reflect the Team Nutrition USDA standards. Smarter lunchroom techniques are things like putting fresh fruit in bright, attractive bowls, moving white milk in front of the chocolate milk. Things that we hope nudge students in the right direction.

We started a food sharing table and the kitchens now recycle the cans and plastic. This award shows that we meet Smart Snack standards and the 6 cent performance based reimbursement. The school also must meet the required 45 minutes of physical activity each week, offer nutrition education in 2 courses required for graduation. Health/PE classes must offer instruction in Team Nutrition, My Plate, and the Dietary Guidelines for Americans.

We had to meet 30 items in a list of criteria to qualify and we will be receiving a plaque, banner and \$500. This award is valid for 4 years and then we can re-apply for it again.

Bridges Out of Poverty Trip

Our school has been invited to present a break out session at the National Conference "Addressing the Problems of Poverty". We have been recognized as a school leading the drive to change things for our kids and families. As a part of our presentation we would like to take 13 of our teenagers, who really make the case, for education driving a Bridges Initiative.

We would be taking two vans and the only cost, other than gas, will be buying our students lunch at McDonalds.

Thank you for considering this. Our students have really become a voice for change in Southeast Iowa.

Vern Reed