

**INDEPENDENT SCHOOL DISTRICT OF WEST BURLINGTON  
607 RAMSEY  
WEST BURLINGTON, IOWA 52655**

The Board of Directors of the Independent School District of West Burlington will meet at 6:00PM on Monday, November 20, 2017 in the Board Room at 607 Ramsey, West Burlington for its regular monthly meeting.

**REGULAR MEETING AGENDA**

1. Call to Order by President of Board
2. Roll Call by Board Secretary
3. Pledge of Allegiance
4. Approval of Agenda
5. Receive Visitors and Hold Open Forum
6. Read Miscellaneous Communications
7. Approval of Consent Agenda
  - A. Approval of Minutes of Previous Meeting(s)
  - B. Approval of Financial Statements
  - C. Approval of Payment of Bills
  - D. Open Enrollment
  - E. Selected Personnel Issues
8. Business
  - A. Out of State Trips
    1. 5<sup>th</sup> Grade Choir
    2. Welding Class
  - B. Certified Enrollment
  - C. SBRC Application
  - D. MAG/Drop-Out Prevention
  - E. Early Graduates
9. Administrative Reports
  - A. Principal's Report
  - B. Superintendent Report
10. Items for Future Agendas
11. Adjournment

# Board Notes West Burlington Independent School District

November 20, 2017

Respectfully submitted by Dave Schmitt

The regular monthly meeting will be held at the WBISD board room at 6:00 pm.

## 7. Consent Agenda

### D. Open Enrollment

The following students should be approved for open enrollment continuation into West Burlington for the 2017-2018 school year:

Olivia Dellanos    Grade 6

The following students should be approved for open enrollment continuation to the Burlington School District 2017-2018 school year:

Zariel Samuels    Grade 4

The following students should be approved for open enrollment continuation to the Mt. Pleasant School District 2017-2018 school year:

Margaret Peterson    Grade 7

### E. Selected Personnel Issues

#### Recommendations:

JH B Basketball Asst. – Jeff Housel and I would like to recommend Mike Moffitt for this position. His salary would be \$2053.00 (Class E, Step 9)

HS Basketball Asst. – Jeff Housel and I would like to recommend Casey Robertson for this position. His salary would be \$3474.00 (Class B, Step 3)

.5 FTE Pre-school Teacher – Theresa Ritters and I would like to recommend Theresa Johnson for this position. Her salary would be \$21,320.00 (BA, Step 5)

#### Resignations:

Transportation – Paula Messamaker has submitted her intention to retire from this position.

Elementary Aide – Tamara Crawford has submitted her resignation from this position due to moving out of state.

## 8. Business

### A. Out of State Trips

1. 5<sup>th</sup> Grade Choir – Mrs. Kennel is requesting permission to take our 5<sup>th</sup> grade choir to a production of Peter Pan Jr. in Galesburg, Illinois. This is a classic musical appropriate for upper elementary students. Since it is an out of state trip, board action is requested.

Enclosed is an information sheet. I recommend approval.

2. Welding Class – Mr. Fountain would like to take some of our welding students to Roseville, Illinois. I recommend approval.

B. Certified Enrollment – Our 2017-2018 enrollment has been certified. There could still be a few minor adjustments. Enclosed is the certified enrollment summary.

- C. SBRC Application – We are applying for additional spending authority for newly counted resident students for this school year. The theory is we will spend authority on resident student this school year, but not actually see the funds arrive until next year. That is why the School Budget Review Committee allows schools to claim additional spending authority for those students. When we certify our budget next April, we will be able to levy the cash. I recommend approving.

Here is the suggested motion verbiage:

“I make a motion to authorize the district’s administration to submit a request to the School Budget Review Committee in the amount of \$129,281 for Modified Supplemental Aid (MSA) for the purpose of increasing resident enrollment.” The deadline is December 1, 2107.

- D. MAG/Drop-Out Prevention – I am working on the application and project the MAG to be in the neighborhood of \$160,000. This is only a projection. I need board authority to apply for the Modified Allowable Growth for drop-our prevention and at-risk monies. It is authority, not actual cash. We do that at budget certification in April. The actual application is due December 15, 2017.

- E. Early Graduates – Enclosed is the lit of students who have or will meet graduation requirements at semester. I recommend approving each student’s graduation upon completion of all graduation requirements set forth by Iowa Code and WBISD board policy.

- 9. Administrative Reports
  - A. Principal’s Report
  - B. Superintendent’s Report

**REGULAR MEETING**  
**October 16, 2017**

The Board of Education of the Independent School District of West Burlington met on Monday, October 16, 2017 at 6:00 PM for a regular meeting in the board room located at 607 Ramsey in West Burlington. Presiding over the meeting was President Crouner with all members answering roll call.

**Approval of Agenda:** Motion by Fry and seconded by Thuleen to approve the agenda as presented. Motion carried 5-0.

**Receive Visitors/Open Forum: 4**

Troy Kline – (11206 142nd Ave, Burlington) – He had some questions regarding the gym rental policy as he has run into issues when trying to rent the facilities. He thinks the policy needs to be changed and be a little more specific. Right now it says the facilities are available to teams that are “predominately” WB students and even though his team has a majority of WB students he wasn’t allowed to use it at the cheaper rate.

Shawn Rogers – (429 E Wheeler) – He also feels the policy needs to be changed and it should be in writing so everyone knows the rules. He has a 13U baseball team which is 75% WB students but was not able to use the fields. The facilities should be available for the betterment of the kids and the policy should maybe reflect a certain percentage of students that would be acceptable. Needs a more clear-cut policy.

He also wants a copy of the harassment/bullying policy. He feels the board needs to take some action regarding the bullying/mental abuse by a coach – for example, the fact that his daughter was not asked to participate in a fall league.

Mr. Schmitt said an investigation was conducted concerning Coach Oleson based on parental complaint and did not find any confirmation of the parental complaint regarding bullying. It was determined no further investigation is warranted. It is a personnel issue and the matter is closed. He stated that he had given Mr. Rogers the name and number of the BOEE.

Mr. Rogers disagreed with the type of investigation conducted saying kids were forced into a room with a person of authority and surveyed. He didn’t feel this was a complete investigation. He would also like the results from the investigation and feels his daughter has been discriminated against.

Troy Kline – he brought up a letter that was sent to the board members with the board materials and felt it was an attack on him although his name was never mentioned.

**Miscellaneous Communications:** none

**Approval of Consent Agenda** – the following items were part of the consent agenda:

- A. Approval of Minutes of Previous Meeting(s)
- B. Approval of Financial Statements
- C. Approval of Payment of Bills – the bills were audited by Dan Hockett: nutrition - \$21266.52; activity - \$6539.22 and general/other - \$71971.79.
- D. Open Enrollment – the following students should be denied for open enrollment to West Burlington for the 2017-2018 school year:

Kalina Zippe	grade 5
Katelyn Washington	grade 7

- E. Selected Personnel Issues

**Recommendations**

Food Service – It’s recommended that Michelle Glasgow be hired for this position at an hourly rate of \$11.57 per hour for 6 hours daily.

Food Service – It’s recommended that Brandi Gaddis be hired for this position at an hourly rate of \$11.28 per hour for 2.5 hours daily.

JH Student Council – It's recommended that Marianne Bourg be hired for this position.

**Resignations**

High School Science – Dean Robinson has submitted his resignation from this position effective October 27, 2017.

Motion by Hockett and seconded by Thuleen to approve the items under the consent agenda. Motion carried 5-0.

**BUSINESS**

**Board Policy 504.5 Discussion:** This is a discussion on student fundraising. The intent of the potential policy change is to centralize fundraising efforts and to insure fundraising that goes on is necessary. It would also establish an accounting system as a check and balance to see if a fundraiser is worth the time and effort. This would also effect any group raising money in the school's name such as athletic boosters and PTO. The board decided to discuss the various types of fundraising along with other points further at the next work session.

**Board Policy 704.6 Discussion:** This is a discussion for the possibility of a policy on "crowd-funding". This is an on-line effort to raise money for individuals. A policy would require board-approval and create accountability for this type of fundraising. They will also look at this and discuss further at the next work session.

**Rental Agreements:** The current policy/regulations are a part of the board materials. The biggest question/concern was teams that had students other than WB students on it. The policy states that teams that are "predominately" WB could practice and those that were not, could not use the facilities. This wording is very vague and needs to be clearer cut. The Superintendent and Athletic Director felt that our facilities were for the betterment of our students. The district also felt that if a coach had legitimately asked all the kids in a specific grade to participate and still couldn't get enough to field a team, a few outside student were OK. It was the teams that made up of a select hand-picked few, with some as WB and some from other schools that was frowned upon.

Bruce doesn't see anything in the policy that states is has to be all WB students but does think it should be a majority and that the policy is too complicated. Randy disagrees with the policy due to the fact that a team with only a couple of non-WB students isn't allowed to use the facility.

All the board members agreed the policy needed to be a little more clear as to the mix of the team and talked about what percentage would be agreeable for a team to be able to use the facilities.

Motion by Thuleen to direct the superintendent to change the wording from "predominately" to 70% WB students. Motion carried 4-1.

**Business Manager Hire:** The job description for business manager position is a part of the board materials. The plan is to advertise/recruit through October/November with interviews in early December and a recommendation for the December board meeting.

Motion by Hockett and seconded by Boughton to advertise for the business manager position with minimum salary of \$55,000. Motion carried 5-0

**SBRC Special Education Deficit Allowable Growth Application:** The special education deficit took a large decline this year compared to last year: FY16 – (25,000) FY17 – (138,608). Some of the factors contributing to this:

- More "tuitioned out" students mean we paid more tuition to other districts
- Increase in resident SPED students (17 more than last year) – more costs associated with services
- Open enrolled in SPED students decreased from previous year

West Burlington Independent School District  
Regular Meeting – October 16, 2017

- Transportation for SPED students increased by \$30,000 as we make trips to Ft. Madison, Burlington, Mediapolis and Mt. Pleasant to meet IEP goals.

The School Budget Review Committee grants school district the spending authority to cover this increase in spending. We will ask the SBRC for \$138,608 to cover the deficit.

Motion by Hockett and seconded by Fry to apply to the SBRC for the special education deficit allowable growth application in the amount of \$138,608. Motion carried 5-0.

### **ADMINISTRATIVE REPORTS**

**Principal's Report:** The high school is looking at their curriculum and have made changes to some of the science offerings. Physical science has moved to the 9<sup>th</sup> grade with Biology at the 10<sup>th</sup> grade level. They have added Environmental Science and dropped Biology II. Mr. Snodgrass will have 6 early graduation requests in November – 4 are current students and 2 returning.

The elementary has started their new literacy series and will have more training on October 25. Grandparents Day was last week and they had approximately 550 people. They are currently finalizing their plans for the Veteran's Day breakfast and program.

**Superintendent Report:** Mr. Schmitt told the board he would like to combine all the athletic accounts in the activity fund into one "general athletic" account. On Wednesday, the marching band will be going to a competition that had been rained out on Saturday. He would like to invite the legislators to the December work session. For the next work session, Nov. 6 the board will hear from the technology department and their 5-year plan, the fundraising/rental policies. The IASB convention will be in November and Mr. Schmitt and Andy Crowner will be helping Vern Reed with his presentation at the convention.

### **Items for Future Agendas:**

**Adjournment:** Motion by Boughton and seconded by Hockett to adjourn the meeting at 7:41 PM. Motion carried 5-0.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

West Burlington Independent School District  
 Monthly Financial Statement for Month Ending

October, 2017

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Previous Month's Secretary Balance	\$1,209,074.76
Oct Revenues (+)	1,270,695.81
Oct Expenditures (-)	730,065.61
Sept Interest (+)	21.18
Banker's trust payment (-)	24,392.05

DHS Medicaid Payment (-)	<u>534.85</u>
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Direct Deposit reversal (-)  
 ISJIT Pay (-)  
 ISJIT Draw (+)

**Secretary's Ending Balance** **\$1,724,799.24**

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Bank Statement Balance	\$1,746,929.95
Outstanding Checks (-)	22,104.14

Oct Interest (-)	<u>26.57</u>
Direct Deposit Reversal (-)	

Outstanding Deposit (+)

**Current Bank Balance** **\$1,724,799.24**

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<b>ISJIT – General</b>		<b>ISJIT – Capital Projects</b>	
Beginning Balance	\$1,343.83	Beginning Balance	45.87
Deposits	55.23	Deposits	
Withdrawals		Withdrawal	
Ending Balance	<u>\$1,399.06</u>	Ending Balance	<u>45.87</u>

<b>ISJIT</b>	
Beginning Balance	\$50,433.94
Deposits	32.37
Withdrawal	
Ending Balance	<u>\$50,466.31</u>

Nov 14, 2017  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Secretary

RECEIPTS				
		PRIOR		TOTAL
		BALANCE	MONTHLY	COLLECTED
<b>GENERAL FUND</b>				
Taxes		73872.06	752133.23	826005.29
Other State/Federal		172898.10	82748.35	255646.45
Foundation Aid		204648.00	204648.00	409296.00
AEA Flow Through		0.00	0.00	0.00
Tuitions/Open Enroll		163176.65	0.00	163176.65
Interest Earned		195.17	75.79	270.96
Other General Funds		42528.03	25536.88	68064.91
<b>MANAGEMENT</b>		<u>12508.20</u>	<u>51050.04</u>	<u>63558.24</u>
Total		669826.21	1116192.29	1786018.50
<b>BUILDING PROJECT (31)</b>		0.00	0.00	0.00
<b>CAPITAL PROJECTS (33)</b>		75259.48	34630.40	109889.88
<b>PPEL FUND (36)</b>		2217.29	119417.70	121634.99
<b>DEBT SERVICE (40)</b>		253600.37	0.00	253600.37
<b>TRUST/AGENCY FUND (81)</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>GRAND TOTAL</b>		1000903.35	1270240.39	2271143.74



EXPENDITURES				
		PRIOR		TOTAL
		BALANCE	MONTHLY	COLLECTED
<b>General Fund - Salaries</b>				
Administration		71251.25	23813.94	95065.19
Maintenance/Transportation		110232.61	41523.92	151756.53
Grants/Spec. Programs		109634.90	24476.89	134111.79
Health Service		11786.20	3973.07	15759.27
Elementary		663996.19	249778.56	913774.75
High School		796405.24	289915.62	1086320.86
<b>General Fund - Other Expend.</b>				
Open Enrollment Tuition		0.00	0.00	0.00
Grants/Spec. Programs		64474.79	5637.22	70112.01
Special Education		84841.26	0.00	84841.26
Health Service		601.45	0.00	601.45
Interest Paid		0.00	0.00	0.00
Administration		21103.58	6354.62	27458.20
Maintenance		118134.69	39600.35	157735.04
Non-Public Transportation		1077.26	0.00	1077.26
Transportation		21291.32	1848.46	23139.78
Interfund Transfers		0.00	0.00	0.00
AEA Flow Through		0.00	0.00	0.00
Elementary		35210.83	8423.39	43634.22
High School		89777.43	7413.57	97191.00
<b>MANAGEMENT (22)</b>		<u>135948.47</u>	<u>2421.71</u>	<u>138370.18</u>
Total		2335767.47	705181.32	3040948.79
<b>BUILDING PROJECT (31)</b>			0.00	0.00
<b>CAPITAL PROJECTS (33)</b>		82408.83	24878.00	107286.83
<b>PPEL (36)</b>		28533.08	0.00	28533.08
<b>DEBT SERVICE (40)</b>		0.00	0.00	0.00
<b>TRUST/AGENCY FUND (81)</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>GRAND TOTAL</b>		2446709.38	730059.32	3176768.70

**WEST BURLINGTON SCHOOLS  
ACTIVITY FUND BANK RECONCILIATION**

MONTH OF

October 17

Previous Month's Secretary Balance			\$101,019.70
Monthly Receipts	+		\$20,831.59
Monthly Expenditures	-		-\$6,217.62
ISJIT Interest	-		-\$24.02
Adjustments	-		
<b>Secretary Ending Balance</b>			<b>\$115,609.65</b>
<hr/>			
Bank Statement Balance			\$124,621.99
Outstanding Checks	-		-\$9,012.34
Outstanding Deposits	+		
<b>Current Bank Balance</b>			<b>\$115,609.65</b>
<hr/>			
Invested in ISJIT on	<u>9/29/2017</u>		\$37,447.65
ISJIT Transfer	-		\$0.00
ISJIT Interest for	<u>October</u>	+	\$24.02
Total ISJIT Funds on	<u>9/29/2017</u>		\$37,471.67
<hr/>			
<b>Current Bank Balance</b>			<b>\$115,609.65</b>
<b>Total ISJIT Funds</b>	+		<b>\$37,471.67</b>
<b>Current Ending Cash Balance</b>			<b>\$153,081.32</b>

# Current Cash Balance Report

ALL Data

Arranged by:

Date: 10/01/2017 thru 10/31/2017

Group ID and Reporting ID

Reporting ID and Description	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A ATHLETICS</b>					
1000 GENERAL ATHLETICS	174,023.11	2,868.76	0.00	0.00	176,891.87
1110 JH FOOTBALL	11,257.55	592.00	329.60	0.00	11,519.95
1120 HS FOOTBALL	49,676.31	6,413.00	0.00	0.00	56,089.31
1130 JH VOLLEYBALL	9,821.77	487.00	0.00	0.00	10,308.77
1140 HS VOLLEYBALL	4,827.64	610.00	1,093.80	0.00	4,343.84
1150 JH GIRLS BASKETBALL	7,431.82	0.00	0.00	0.00	7,431.82
1160 HS GIRLS BASKETBALL	44,484.15	0.00	0.00	0.00	44,484.15
1170 JH BOYS BASKETBALL	9,882.53	0.00	0.00	0.00	9,882.53
1180 JH GIRL/BOY TRACK	-16,944.02	0.00	0.00	0.00	-16,944.02
1190 HS BOY/GIRL TRACK	-69,631.93	0.00	0.00	0.00	-69,631.93
2000 JH SOFTBALL	-5,060.56	0.00	0.00	0.00	-5,060.56
2010 HS SOFTBALL	-17,086.45	0.00	0.00	0.00	-17,086.45
2020 JH BASEBALL	-5,933.61	0.00	0.00	0.00	-5,933.61
2030 HS BASEBALL	-71,674.31	0.00	0.00	0.00	-71,674.31
2040 HS BOYS BASKETBALL	52,442.83	0.00	0.00	0.00	52,442.83
2050 JH WRESTLING	2,152.06	0.00	52.50	0.00	2,099.56
2060 HS WRESTLING	-12,413.89	0.00	52.50	0.00	-12,466.39
3015 CROSS COUNTRY	-353.58	0.00	0.00	0.00	-353.58
<b>A ATHLETICS Totals:</b>	<b>166,901.42</b>	<b>10,970.76</b>	<b>1,528.40</b>	<b>0.00</b>	<b>176,343.78</b>
<b>B CLUBS</b>					
2070 ART CLUB	788.39	0.00	0.00	0.00	788.39
2075 ANIME CLUB	71.00	0.00	0.00	0.00	71.00
2080 FCCLA	-1,101.49	0.00	0.00	0.00	-1,101.49
2085 Thespian Club	8.00	0.00	8.00	0.00	0.00
2090 JOOI CLUB	428.55	0.00	0.00	0.00	428.55
3000 NATIONAL HONOR SOCIETY	-210.88	0.00	0.00	0.00	-210.88
3010 PEP CLUB	1,107.76	0.00	33.41	0.00	1,074.35
3030 HS SCIENCE CLUB	954.02	57.50	0.00	0.00	1,011.52
3040 LEGO LEAGUE	57.85	0.00	0.00	0.00	57.85
3050 SPANISH CLUB	516.12	0.00	0.00	0.00	516.12
3060 SAAD	1,128.49	0.00	0.00	0.00	1,128.49
3080 POST PROM	2,636.65	1,186.00	0.00	0.00	3,822.65
3090 HS STUDENT COUNCIL	924.93	0.00	108.41	0.00	816.52
4000 JH STUDENT COUNCIL	397.89	0.00	0.00	0.00	397.89
<b>B CLUBS Totals:</b>	<b>7,707.28</b>	<b>1,243.50</b>	<b>149.82</b>	<b>0.00</b>	<b>8,800.96</b>
<b>C CLASSES</b>					
4010 CLASS OF 2018	68.52	0.00	0.00	0.00	68.52
4015 CLASS OF 2019	24.49	0.00	0.00	0.00	24.49
4020 CLASS OF 2016	-28.26	0.00	0.00	0.00	-28.26
4025 CLASS OF 2017	201.48	0.00	0.00	0.00	201.48
<b>C CLASSES Totals:</b>	<b>266.23</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>266.23</b>
<b>E STUDENT ACTIVITIES</b>					
2095 BOOK FAIR	16.93	6,691.09	0.00	0.00	6,708.02
5040 Prom	1,145.27	0.00	0.00	0.00	1,145.27
5050 ES STUDENT ACTIVITIES	2,618.03	28.50	418.00	0.00	2,228.53
5070 JH/HS SOAR	-1,568.47	0.00	0.00	0.00	-1,568.47
9090 MUSIC TRIP	-453.51	0.00	0.00	0.00	-453.51
<b>E STUDENT ACTIVITIES Totals:</b>	<b>1,758.25</b>	<b>6,719.59</b>	<b>418.00</b>	<b>0.00</b>	<b>8,059.84</b>

# Current Cash Balance Report

ALL Data

Date: 10/01/2017 thru 10/31/2017

Arranged by:  
Group ID and Reporting ID

Reporting ID and Description	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>G YEARBOOK</b>					
6060 JH/HS YEARBOOK	12,338.03	146.30	0.00	0.00	12,484.33
G YEARBOOK Totals:	12,338.03	146.30	0.00	0.00	12,484.33
<b>H DRAMA</b>					
7000 JH DRAMA	2,153.38	0.00	1,125.00	0.00	1,028.38
7010 HS DRAMA	2,492.38	0.00	0.00	0.00	2,492.38
H DRAMA Totals:	4,645.76	0.00	1,125.00	0.00	3,520.76
<b>I INTEREST</b>					
8000 BANK ACCOUNT INTEREST	4,541.90	26.03	0.00	0.00	4,567.93
I INTEREST Totals:	4,541.90	26.03	0.00	0.00	4,567.93
<b>K CHEERLEADING</b>					
6040 DANCE TEAM	353.80	0.00	0.00	0.00	353.80
8050 HS CHEERLEADERS	262.96	0.00	0.00	0.00	262.96
8060 JH CHEERLEADERS	634.02	0.00	0.00	0.00	634.02
K CHEERLEADING Totals:	1,250.78	0.00	0.00	0.00	1,250.78
<b>M MISCELLANEOUS</b>					
8080 MISCELLANEOUS ACTIVITIES	-2,388.05	0.00	233.00	0.00	-2,621.05
M MISCELLANEOUS Totals:	-2,388.05	0.00	233.00	0.00	-2,621.05
<b>N AGENCY FUNDS</b>					
9000 AGENCY FUNDS	18,803.65	1,725.41	178.40	0.00	20,350.66
N AGENCY FUNDS Totals:	18,803.65	1,725.41	178.40	0.00	20,350.66
<b>O OFFICIALS</b>					
5000 OFFICIALS	-77,357.90	0.00	2,585.00	0.00	-79,942.90
O OFFICIALS Totals:	-77,357.90	0.00	2,585.00	0.00	-79,942.90
<b>Z UNUSED ACCOUNTS</b>					
Z UNUSED ACCOUNTS Totals:	0.00	0.00	0.00	0.00	0.00
Report Totals:	138,467.35	20,831.59	6,217.62	0.00	153,081.32

SCHOOL LUNCH PROGRAM

October-17

GRADES K-5:

Student Lunches	5359
Free Student Lunches	2398
Reduced Student Lunches	528
Adult Lunches	41
Free Cooks Lunches	32
Student Breakfasts	1707
Free Student Breakfasts	1264
Reduced Student Breakfasts	111
Adult Breakfasts	3

RECEIPTS

Student Lunches	\$9,382.55
A La Carte Sales	\$1,102.18
Bank Interest	\$2.03
State/Federal Aid	<u>\$26,443.24</u>

TOTAL RECEIPTS \$36,930.00

GRADES 6-12:

Student Lunches	7269
Free Student Lunches	2848
Reduced Student Lunches	617
Adult Lunches	109
Free Cooks Lunches	31
Student Breakfasts	2000
Free Student Breakfasts	1230
Reduced Student Breakfasts	211
Adult Breakfasts	15

Average Lunches Served 611  
Average Lunches Served October 2016 629

Average Breakfast Served 141  
Average Breakfast Served October 2016 150

Number of Days Food Served in October 2017 21  
Number of Days Food Served in October 2016 20

PAYROLL EXPENDITURES: \$19,453.20

PAYROLL EXPENDITURES \$19,453.20

FOOD EXPENDITURES:

Anderson Erickson Dairy	\$3,716.32
Earthgrains	\$859.61
Interstate Brands	\$0.00
Kohl Wholesale	\$0.00
Martin Brothers Distributing	\$14,212.85
Pan-O-Gold	\$0.00
Performance Food Group	\$0.00
Prairie Farms Dairy	\$0.00
Walmart	<u>\$0.00</u>

FOOD EXPENDITURES \$18,788.78

A LA CARTE EXPENDITURES:

Miscellaneous Expenditures	\$1,216.51
Pizza Hut	\$0.00

A LA CARTE EXPENDITURES: \$1,216.51

MISCELLANEOUS EXPENDITURES:

Bad Check	\$100.00
Bank Charges	\$5.00
Delivery Charges	\$0.00
Dues/Fees	\$288.98
Equipment	\$0.00
Hotel/Lodging	\$0.00
Refunds	\$0.00
Repairs	\$0.00
Reimbursements	\$0.00
Training	\$0.00
Mileage	\$0.00
Miscellaneous Supplies	<u>\$972.25</u>

MISCELLANEOUS EXPENDITURES \$1,366.23

TOTAL EXPENDITURES \$40,824.72

ADJUSTMENTS: \$0.00

ADJUSTMENTS \$0.00

ISJIT:

Beginning Balance	\$37,815.42
Receipts	\$5,934.69
Expenditures	\$0.00

ISJIT ENDING BALANCE \$43,750.11

Secretary Balance 9/30/17	\$113,197.12
Receipts	\$36,930.00
Expenditures	\$40,824.72
Voided Checks	<u>\$0.00</u>

Bank Balance 10/31/17	\$116,686.98
Outstanding Checks	\$7,384.58
Outstanding Deposits	<u>\$0.00</u>

Secretary Balance 10/31/17	\$109,302.40
Total ISJIT Funds	\$43,750.11
<b>Current Ending Cash Balance</b>	<b>\$153,052.51</b>

Reconciled Bank Balance \$109,302.40

NOV 17, 2017

WB School Board Members,

As of December 31, 2017 I will  
be retiring from our school system.

I have been driving for our  
district for 28 plus years and  
have enjoyed working with all  
the staff and students over  
the years.

Thank you.

Paula Messamaker

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**Tamara Crawford**

212 Edgewater Beach Road  
Burlington, Iowa  
(319)750-4121  
chewy12022005@yahoo.com

October 18th, 2017

Theresa Ritters  
Principal West Burlington Elementary  
545 Ramsey  
West Burlington, Iowa  
52601

Dear Ms. Ritters,

I regretfully have to resign my position due to relocating to Arizona. I Have had the most wonderful working years of my entire life with the West Burlington Elementary staff. I will be resigning my position on Nov. 3rd 2017.

Sincerely,

*Tamara Crawford*  
*10/19/17*

**Tamara Crawford**

## **Performing Arts Academy of Galesburg Proposal**

This coming spring semester, the 5th grade choir is hoping to go see a live performance of "Peter Pan Jr." at the Performing Arts Academy in Galesburg IL. In 5th grade we learn about different kinds of live performances (musicals, operas, plays) and their importance in our society. Did you know that seeing a live performance benefits students' ability to empathize with others? Seeing characters on a stage creates a different bond than watching on tv or reading a literature. When students see the character and feel their emotions, they are able to 1. Remember the plot better, and 2. Develop important emotional skills such as empathy and understanding others' emotions or reactions. This will give our choir students a chance to experience these benefits first hand, to have a better understanding of material we have learned this year, and also to open their minds to opportunities in the future. At the middle and high school level students have opportunities to perform in many types of performing ensembles. This can help them to see what opportunities lie ahead and can peak their interest in the performing arts.

The show that we would attend is a 10:00 am showing. We would probably leave the school around 8:30 am on a Friday and return sometime between 12:30 and 1:00 pm. This will give us enough time to return before students leave for the early out.

We hope you consider our proposal and thank you for your time!





CE HOME

## Certified Enrollment

## Certified Enrollment 2017

## Summary Comparison

Description	Current	Previous	Change
Resident Public Students Attending your District (1)	430.10	422.20	7.90
Resident Public Students Attending another Iowa Public School District (2, 3)	35.00	23.30	11.70
Non Public Shared Time and CPI Students Dual Enrolled for District Classes (4, 5)	0.13	0.26	-0.13
Non Public Shared Time and CPI Students Dual Enrolled for PSEO Classes (4, 5)	0.00	0.00	0.00
Residential Facility Students Enrolled for District Classes (5)	0.00	0.00	0.00
Actual Enrollment (7)	465.23	445.76	19.47
Non-Resident Public Students Attending your District (8, 9)	489.10	489.30	-0.20
PK 4 Students Attending your Statewide Voluntary Preschool Program (10)	17.50	17.50	0.00
Total School Age Students Provided Instructional Programs/Services by your District	919.33	911.76	7.57
Limited English Proficient Weighting (13)	1.10	1.98	-0.88

**SRI Contact**

Margaret Hanson 515-281-3214  
 Rachel Kruse 515-281-4153  
 Gary Kirchoff 515-281-6278  
 Shelly Neese 515-281-3111

**District Contact**

CE/SRI

**Certification Status**

[View](#)

# West Burlington Arnold Junior/Senior High School

Bruce Snodgrass, Principal  
Mike Jones, Assistant Principal  
Jeff Housel, Activities Director



408 West Van Weiss West Burlington, IA 52655  
Telephone 319-754-6567 Fax 319-754-0075

November 1, 2017

The students listed below have applied for early graduation from West Burlington Arnold Jr/Sr High School. At the conclusion of 1<sup>st</sup> semester for the 2017-18 school year, the students will have successfully completed all graduation requirements as set by the School Board.

Senior Students:

Arika Jean Glisan  
Chelsey Nicole Farran  
Sydney Rhae Huddleston  
Juan Carlos Guel  
Kiaa Cherie Nupp  
Brittany Marie Rausa  
Emily SueAnne Steele

