

**INDEPENDENT SCHOOL DISTRICT OF WEST BURLINGTON
607 RAMSEY
WEST BURLINGTON, IOWA 52655**

The Board of Directors of the Independent School District of West Burlington will hold a special meeting at 12:00PM on Tuesday, December 26th, 2017 in the Board Room at 607 Ramsey, West Burlington. ***PLEASE NOTE THE DATE AND TIME***

SPECIAL MEETING AGENDA

1. Call to Order by President of Board
2. Personnel
3. Adjournment

Thank you for meeting at this special time

2. Personnel

Business Manager Position – I recommend Kristin Finke for the district business manager position at an annual salary of \$56,000. We had 27 applicants for this position with 10 of them having qualifications to even be considered. Mrs. Finke lives in Danville and currently is an auditor for the State of Iowa. She audits cities as well as the University of Iowa. She has no K-12 school finance experience, but understands public entities. Her interest in this position revolves around eliminating work travel. I see her transitioning into the position very well. She will start around February 12th. Tina's last day is February 28th. Her annual salary will be prorated through June 30th. I plan to do a complete performance review in June. If the review is favorable and we mutually agree that she is the right fit, I would like to offer a more competitive salary.

Dan and Bruce sat in on the interviews and agree that she is our top choice.

JH Science Position – Lauri Allen has agreed to take the JH Science position to finish out the school year. This is the position Dean Robinson vacated. Susan Farrell offered to take Dean's teaching load, making it easier to find someone willing and able to fill JH science. Lauri will not be offered this position next school year. Susan Ferrell has been gracious to help WBISD out in a big way. Everyone is clear on expectations moving forward. Lauri's salary will be \$19,137.44 with all benefits (prorated) as a first year teacher.