

REGULAR MEETING

May 16, 2016

The Board of Education of the Independent School District of West Burlington met for the budget amendment public hearing, plan specs public hearing and regular meeting at 6:00 PM on Monday, May 16, 2016 in the board room at 607 Ramsey St in West Burlington. Presiding over the meeting was President Hockett with all members answering roll call.

FY16 BUDGET AMENDMENT HEARING

Receive Oral/Written Objections to the FY16 Budget Amendment: None

Discussion on Budget Amendment: None

Adjournment: The public hearing adjourned at 6:01 PM

REGULAR MEETING AGENDA

Approval of Agenda: Motion by Boughton and seconded by Fry to approve the agenda as presented. Motion carried 5-0.

Visitors/Open Forum: Michelle Murphy wanted to know why the district will be having an early dismissal every Friday next year. Response: it was decided it would give the staff more time for staff development to do it every week and that Friday would be the best time for staff and students. She also wanted to know about the video she read about in the Des Moines County News. Response: the board had seen the video and it was determined that nothing inappropriate was in it.

Miscellaneous Communications: May is Board Recognition month and Mr. Schmitt handed all board members certificates and thanked them for their service.

Andy mentioned that if any school group is interested in having a food booth at the July 4th festivities, they need to contact city hall this week.

Approval of Consent Agenda – the following were listed under the consent agenda:

- A. Approval of Minutes of Previous Meetings
- B. Approval of Financial Statements
- C. Approval of Payment of Bills – the following bills were audited by Andy Crowner: nutrition – \$23,343.30; activity - \$10,999.04; general/other - \$171,552.38
- D. Open Enrollment – the following student should be approved for continuation of program to West Burlington for 2015-2016:

Katie Locke grade 1

The following students should be approved for open enrollment for 2016-2017 to West Burlington:

Kourtney Locke	Kdg
Breyton Pope	Kdg
Anakin Kelly	grade 8
Jarrett Escher	grade 9

The following students should not be approved at this time for open enrollment for 2016-2017 to West Burlington due to class size. They will be added to a waiting list in chronological order.

Bailey Thompson	grade 1
Jacey Escher	grade 4

E. Selected Personnel Issues

JH Reading – It's recommended that Bridget Allman be hired for this position at a salary of \$53,566 (MA,10).

HS Assistant Volleyball – It's recommended that Karla Hester be hired for this position at a salary of \$3,289 (B,0).

JH Reading/Language Arts – Rachel Silvey has resigned from this position effective the end of the 2015-2016 school year.

Elem Office/Food Service Clerk – Pam Dow has submitted her resignation from this position. She is retiring after 24 years with the district.

The position of JH Science and PE and JH Volleyball were pulled as the district has not received a response yet from the candidate chosen for those positions.

The HS Teacher Leadership Compensation committee has made the following recommendations:

JH/HS Model Teachers – 5 additional days with a salary of \$4,500

Shawn Blin
Mike Moffitt
Cindee Reed
Susan Kulevich
Jodi Snodgrass

JH/HS Mentor Teachers – 10 additional days with a salary of \$5,500

Jenell Martin
Marianne Darnall
Susan Kulevich

Motion by Day and seconded by Boughton to approve the consent agenda with the deletion of the JH science/PE and JH volleyball positions and discussing the increase to Mac Moraniec's salary as a separate topic. Motion carried 5-0.

Technology Assistant - Mr. Schmitt is recommending a 5% increase to Mac Moraniec's salary, which would be \$31,004. He is currently working on his network certification and once that is complete, his salary will be reviewed again.

Motion by Boughton and seconded by Fry to approve the recommendation of a 5% increase to Mac Moraniec's salary. Motion carried 4-0 with Andy abstaining.

BUSINESS

Approve Budget Amendment: Motion by Fry and seconded by Day to approve the FY15 budget amendment. Motion carried 5-0.

KITCHEN PUBLIC HEARING

Receive Oral/Written Objections on Plans, Specs, Form of Contract and Estimate of Total Cost for Equipment and Installation Project for Kitchen Renovation and Remodel at West Burlington Elementary: None

Adjourn Public Hearing: The public hearing was adjourned at 6:20 PM

Approve Plans, Specs, Form of Contract and Estimate of Total Cost for Equipment and Installation Project for Kitchen Renovation and Remodel at West Burlington Elementary: The plans include a walk-in freezer and walk-in cooler, hallway and dry storage area added onto existing kitchen. The cost is approximately \$8109.92 over the initial budget amount. Motion by Day and seconded by Fry to approve the plans, specs, form of contract and estimate of total cost for equipment and installation project for kitchen renovations and remodel at West Burlington Elementary. Motion carried 5-0.

Consideration of and Action on Bids for Equipment and Installation Project for Kitchen Renovation and Remodel at West Burlington Elementary: There were 3 bids received: Tri City Equipment (Davenport, IA) - \$184,835.42; TriMark Marlinn (Bedford Park, IL) - \$186,233; and Boelter Equipment LLC (Minneapolis, MN) - \$199,344. After the opening, Ed with MVP Services engineered the lowest bid from Tri City Equipment down to \$170,465.92.

Motion by Fry and seconded by Day to approve the bid from Tri City for equipment and installation for the kitchen renovation/remodel at the elementary school. Motion carried 5-0.

Consideration of Construction Quotes: It's recommended that the board approve all of the kitchen remodel vendors as presented on the spreadsheet which is a part of the board materials. The construction total is \$87,644. Motion by Fry and seconded by Boughton to approve the construction costs for the kitchen renovation/remodel as presented. Motion carried 5-0.

It's recommended that the board approve Outdoor Recreation for the playground project and surface at a cost of \$138,959. The city will help with the removal of the existing playground equipment. The quote is a part of the board materials. Motion by Day and seconded by Boughton to approve Outdoor Recreation for the playground project at a cost of \$138,959. Motion carried 5-0.

Bond Counsel Engagement Agreement with Ahlers & Cooney: It's recommended that the board approve the engagement agreement with Ahlers and Cooney as bond counsel with the fee not to exceed \$5000. Motion by Day and seconded by Fry to approve the engagement agreement with Ahlers & Cooney. Motion carried 5-0.

Approximately \$415,000 General Obligation Capital Loan Notes, Series 2016

Consideration of Financing Proposals Opened and Reviewed by the Superintendent of Schools, Secretary of Board and the Financial Advisor: A proposal was received from Farmers and Merchants Bank and Trust with an interest rate of 1.75% over a 3-year period. Motion by Day and seconded by Fry to accept the proposals. Motion carried 5-0.

Resolution Directing Sale: Motion by Day and seconded by Fry to accept the offer from Farmers & Merchants Bank with an interest rate of 1.75% and to go forward with the sale of \$425,000 general obligation capital loan notes. Motion carried 5-0.

Summer Projects: Nate Prickett went over his list of projects he hopes to complete this summer. They include the elementary parking lot, update HS gym restrooms, replace carpeting in HS media center, replace galvanized water mains in HS halls, plus a number of smaller projects in both buildings. A complete listing is a part of the board notes.

Motion by Fry and seconded by Day to approve all the projects listed. Motion carried 5-0.

Summer Food Service Program: The summer food program will be offered again this summer. It will begin June 6 – June 30th from 11:30 – 12:30. It is free to all children 18 or younger. Motion by Day and seconded by Boughton to approve the summer food program. Motion carried 5-0.

SIAC Goals: The goal for both high school and elementary for 2015-2016 and again for 2016-2017 is: *All students will achieve at a proficient level or meet one year's worth of growth on the Iowa Assessments.*

Motion by Crouner and seconded by Day to approve the SIAC goals. Motion carried 5-0.

Approve List of Graduates: The list of graduates is part of the board materials. Motion by Boughton and seconded by Crouner to approve the list contingent upon completion of all state and local requirements. Motion carried 5-0.

Summer Band: Mrs. Lachnitt will be giving band lessons for the incoming 5th grade students August 1-4 and August 8-11 from 8:00-4:00. She will be paid \$25 per hour. Motion by Boughton and seconded by Crouner to approve the summer band lessons. Motion carried 5-0.

Student Assurance Accident Insurance: Motion by Fry and seconded by Day to approve having the student assurance accident insurance available for those parents who might be interested. Motion carried 5-0.

FY17 Substitute Teacher Pay: It's recommended that the substitute teacher pay be raised to \$115 per day with long term pay be increased to \$130. Motion by Fry and seconded by Boughton to approve the increase to the substitute teacher pay. Motion carried 5-0.

Administrator Contract Approval: It's recommended that a major change be made in Jeff Housel's contract and compensation for his work as athletic director. Some of his duties have included, and will include, supervising home athletic events and fine arts performances, try to attend more away events, summer AD work (which he has been doing over the past 2 years without extra compensation), and evaluate all coaches except for the varsity football coaches. The current AD stipend is \$3245 and the recommendation is to change it to \$10,000 in addition to his teaching salary.

There was some discussion as to whether or not he should be evaluating the football coaches. Jay felt that should be part of his job duties and felt a salary of \$12,500 would be better. Motion by Fry and seconded by Boughton to approve the increase to Jeff Housel's AD salary to \$10,000 as recommended along with the duties mentioned above including evaluating all coaches except for the varsity football coaches. Motion carried 4-1.

ADMINISTRATIVE REPORTS

Principals Report: There are 7 days left for the seniors; our district's graduation rate for 2015 was 95.2% with the state-wide percentage at 90%. May 23 – awards night at 7:30 at the high school.

At the elementary they will be having their monthly “perfect attendance” awards on Friday. There will be a “senior walk” at the elementary – this is where the seniors will walk through the elementary in their cap and gowns. They are talking about having more of a family night during the open house prior to school starting.

Superintendent Report: 10 boys and 5 girls have qualified for the state track meets. On June 2 there will be a years of service award ceremony for staff.

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Items for Future Agendas: Jay would like to see a tab on the school website for athletics, along with an easier way to find various forms also on the website; he wants to work on a policy re: taking videos of students, posting on facebook – something staff and parents would sign; he would like to see the board room called the “Mark Hagerla Board Room”.

Adjournment: Motion by Boughton and seconded by Fry to adjourn the meeting at 8:10 PM. Motion carried 5-0.

Date Approved

Secretary

President