

**Regular Meeting
June 20, 2016**

The Board of Directors of the Independent School District of West Burlington met for its regular monthly meeting and a closed session at 6:00 PM on Monday, June 20, 2016 in the Board Room at 607 Ramsey in West Burlington. Presiding over the meeting was President Hockett with all members answering roll call.

REGULAR MEETING AGENDA

Approval of Agenda: A change in the consent agenda was brought forth by Mr. Schmitt. In regards to the approval of the school nurse position, Melissa Roscum was to be replaced with Stephanie King. Motion by Boughton and seconded by Day to approve the agenda with this change. Motion carried 5-0.

Visitors/Open Forum: None.

Miscellaneous Communications: Mr. Day encouraged board members and school administration to attend the 7 on 7 football games down at Bracewell Stadium. West Burlington will play on Sunday at 2:00 p.m.

Approval of Consent Agenda:

A. Approval of Minutes of Previous Meeting(s)

B. Approval of Financial Statements

C. Approval of Payment of Bills – the following bill were audited by Fry: nutrition - \$19930.52; activity – 15276.15\$; general/other - \$206803.98

D. Open Enrollment – the following student should be approved for continuation of program to West Burlington for 2015-2016:

Degen Covert	Grade 2
Madelyn Thomas	Grade 2
Keylee Covert	Grade 5

The following students should be approved for open enrollment for the 2016-2017 school year:

Noah DeFord	Kindergarten
Antrell McNairy	Kindergarten
Presley Prill	Kindergarten

The following students were on the waiting list and should be denied at this time for open enrollment into West Burlington for the 2016-2017 school year due to the class size cap policy:

Noah Grieves	Grade 1
Bailey Thompson	Grade 1
Lincoln Gravel	Grade 2

Draydan Traman	Grade 2
Zachary Grieves	Grade 3
Koppelia Klatt	Grade 3
Dwight Wrice	Grade 3
Aubrey Bigham	Grade 4
Erin Canfield	Grade 4
Saquoreal Davis Jr.	Grade 4
Jacey Escher	Grade 4
Keyrchyn Purnell	Grade 4
Ashlynn Trosdahl	Grade 4

The following students should be approved for open enrollment continuation to CAM Community School District the 2015-2016 school year:

Megan Rutter	Grade 11
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The following students should be denied for open enrollment to Burlington Community School District the 2016-2017 due to missing the application deadline:

Tiesha Conner	Grade 10
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E. Selected Personnel Issues:

K-12 Nurse – It’s recommended that Stephanie King be hired for this position at a salary of \$25.00 per hour.

K-12 TAG – It’s recommended that Jeremy Klopfenstein be hired for this position at a salary of \$47, 301. This is a .5 FTE position that we will share with Winfield-Mt. Union.

High School Assistant Football – Bruce Snodgrass and It recommended Ephriam Twillie for this position. His salary would be \$3,289.00.

Junior High Language Arts – Bruce Snodgrass and I recommend Seth Diewold for this position. His salary would be 37,277, Step 1, BA.

Motion to approve the consent agenda with the separation of the Assistant Football Coach position was made by Crowner. Seconded by Boughton. Motion carried 5-0.

High School Assistant Football – It’s recommended that Ephriam Twillie be hired for this position. His salary would be \$3,289.00. Mr. Schmitt reminded the board that it is a personnel item and the board needs to be cautious in terms of what is stated in open meeting. A closed meeting is a possibility if the board chooses to do so, in which Mr. Twillie will be invited and present. Mr. Day spoke in favor of Mr. Twillie’s hire and stressed he deserves an opportunity. He is a good guy with a background in volunteering for the WBISD football program. Mr. Schmitt reminded the board that Mr. Twillie was approved last summer to coach for the program, with the intent he would get his coaching authorization. Director Crowner stated that the WBISD should hold ourselves to a higher standard. President Hockett stated that we have had one year with him that has been positive and free of complaints. Mr. Twillie would be an at-will employee and could be dismissed at anytime concerns arise. Mr. Day stated he wanted to vote tonight.

Motion to approve Mr. Twillie for the assistant football coach was made by Day. Motion died with lack of second.

BUSINESS

Music Department Spring Trip Approval: Mr. Eveleth was present to discuss the trip. Band and vocal join together to perform, while providing an educational experience. Students would only miss one day of classes. They would leave Wednesday afternoon and travel through the night. The Alamo, Sea World, Riverwalk, El Mercado Market will be points of interests during the trip. Approximately \$750 per student. Approximately 70 students and 10 chaperones. 2 busses. Motion to approve made by Fry. Second by Boughton. Motion carried 5-0.

2016-2017 School Fees: Comparisons were shown for the past years with percentages of increases. Recommendation was made to keep the fees the same. Motion by Day. Seconded by Boughton. Motion carried 5-0

2016-2017 Activity Fees: Recommendation to keep them the same. Motion made by Day. Seconded by Boughton. Motion carried 5-0.

JH/HS Handbooks: Mr. Jones was present to highlight changes in the handbook. Attendance was clarified. Tardiness changes: Teachers had been responsible for doing those. It is going to go back to the office to impose consequences. Student rights and responsibilities: Include things with PBIS and SOAR....two types of consequences that students can incur. SOAR tickets and credits can be earned for good behaviors. Can move to an office managed intervention. Defined a demerit.

Motion to approve made by Boughton. Seconded by Crowner. Motion carried 5-0.

Elementary Handbooks: Miss Ritters was present to highlight changes in the handbook. Visitation/Volunteering procedures were clarified and refined to encourage visiting outside of the instructional blocks. In addition, volunteering in the school does not necessarily mean it will be in their own child's classroom. If parents wish to visit at lunch, they will not be able to carry in fast food or soda pop any longer. Parents will need to take children off campus for this. Teacher request procedures are not in the handbook, but will be revised for the upcoming school year. Mr. Schmitt directed Miss Ritters to gather more information on how we will handle teacher requests and bring that back to the board in the fall. Motion to approve was made by Crowner. Seconded by Fry. Motion carried 5-0.

2016-2017 Bread Bids: The bids are included in the board packet. Recommendation to approve Bimbo to provide service to the district was made. Motion was made by Boughton. Seconded by Fry. Motion carried 5-0.

2016-2017 Milk Bids: The bids are included in the board packet. Recommendation to approve Anderson Erickson to provide service to the district was made. Motion was made by Fry. Seconded by Day. Motion carried 5-0.

ADMINISTRATIVE REPORTS:

Principal's Reports: At the elementary, summer school has started and is focused on literacy and math. 45-50 students are attending. A staff member has been walking students over to the summer lunch program Tuesday – Thursday. The model teachers, instructional coach and principal are attending a PCL seminar at UNI Tuesday – Friday. This is a good kick off to our teacher leadership format under the TLC grant.

At the secondary level, Mr. Jones reported that through the Summer Academy, 12 credits have already been recovered in the month of June. Average attendance is 25 students. High engagement has been observed. Iowa Works has talked with students involved. Relationships are being build with students that sometimes struggle. A variety of summer reports are being completed as well.

Superintendent's Report:

We are piloting an online recovery program called PLATO. This is more interactive for the students than our current credit recovery program. There is also an enrichment component. Looking to bring it soon for board approval as a recommendation for purchase.

Summer Lunch Program is running Mondays (40) Tuesdays – Thursdays (50-65 students) Paid adults is around 5-6. We will run through June 30th. The reason we do not run it in July is simply by recommendation. Other programs in the area are typically pretty sparse during the month of July. We will evaluate and discuss if we should lengthen this program.

Summer Project Updates: See sheet

Crowner stated he enjoyed the teacher recognition assembly.

CLOSED SESSION As Per Iowa Code 21.5(1)(i) – To Evaluate Superintendent

Motion to go into closed session at 8:00 PM to discuss the performance of the WBISD superintendent. Motion was made by Boughton. Seconded by Crowner. Motion carried 5-0.

OPEN SESSION – REGULAR MEETING CONTINUED

The board returned to open session at 8:55 PM.

BUSINESS CONTINUED

Superintendent Contract: It is recommended to continue a three year rolling contract for Mr. Schmitt. Motion made by Fry. Seconded by Day. Motion carried 5-0.

It is recommended to offer a 3% total package raise for Mr. Schmitt. Motion made by Fry. Seconded by Crowner. Motion carried 4-1, with Day voting against it.

Items for Future Agendas: None at this time

Adjournment: Motion by Boughton and seconded by Fry to adjourn the meeting at 9:00. Motion carried 5-0.

Date Approved

Secretary

President