

**REGULAR MEETING**  
**April 17, 2017**

The Board of Education of the Independent School District of West Burlington met for a regular meeting at 6:00 PM on Monday, April 17, 2017 in the board room located at 607 Ramsey in West Burlington, IA. Presiding over the meeting was President Hockett with all members answering roll call.

**Approval of Agenda:** Motion by Boughton and seconded by Crowner to approve the agenda as presented. Motion carried 5-0.

**Receive Visitors/Open Forum:** None

**Miscellaneous Communications:** None

**Approval of Consent Agenda** – the following items were listed under the consent agenda:

- A. Approval of Minutes of Previous Meeting(s)
- B. Approval of Financial Statements
- C. Approval of Payment of Bills – Randy audited the bills: activity \$7,713.34; nutrition - \$23,433.31 and general/other - \$51,042.75
- D. Open Enrollment – the following students should be approved for continuation of program at West Burlington for 2016-2017:

Racheal Fenton	grade 6
Miranda Rutter	grade 7
Jenna Schnellbacher	grade 7
Grace Fenton	grade 11

The following student should be denied for open enrollment to West Burlington for 2016-2017:

Braedon Hollis	grade 4
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The following students should be approved for open enrollment to West Burlington for kindergarten for 2017-2018:

Sophi Gallegos  
Kimoni Jones  
Brailyn Miller  
Lauren Moyers

The following students should be approved for open enrollment to West Burlington for 2017-2018:

Elijah Chancellor	grade 2
Kaydence Haynes	grade 4

The following student should be approved for open enrollment to Burlington for 2017-2018:

Ryder Douglas	kindergarten
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- E. Selected Personnel Issues

Resignations:

Food Service – Karen Wilmesmeier has submitted her resignation from this position.

Custodial – Gerald Rabe has submitted his resignation from this position effective June 30.

Family Consumer Science – Susan Kuckie has submitted her resignation from this position effective the end of the 2016-2017 school year.

Recommendations:

JH Baseball Assistant Coach – It's recommended that Brian Sauser be hired for this position at a salary of \$1879

Family Consumer Science – It's recommended that Kelly Ridenour be hired for this position at a salary of \$36,323 (BA, Step 0)

**BUSINESS**

**8<sup>th</sup> Grade Trip:** Mrs. Cahill would like to take her 8<sup>th</sup> grade social studies class to Nauvoo, IL on May 3<sup>rd</sup>. Motion by Fry and seconded by Day to approve the trip to Nauvoo, IL for the 8<sup>th</sup> grade social studies class. Motion carried 5-0.

**2017-2018 Nutrition Program Prices:** A 5-cent increase is proposed which is the suggested increase from the state. The nutrition price listing is a part of the board materials. Motion by Fry and seconded by Day to approve the 5-cent increase in the lunch prices. Motion carried 5-0.

**Co-Op Food Agreement:** The AEA Purchasing Co-Op Agreement is part of the board materials. Motion by Boughton and seconded by Day to approve the Co-Op Food Agreement. Motion carried 5-0.

**Negative Meal Charge Policy:** Many schools, including ours, are experiencing negative balances in the student lunch accounts. Both buildings go out of their way to contact parents on numerous occasions regarding these accounts. The board needs to have a policy on how to handle the delinquent accounts and IASB has a sample policy which is part of the board materials. The state wants a policy in place as of July 1, 2017.

The board asked the principals how parents were contacted when a student's balance was getting low and were told by email, text, phone, note, etc. At the high school level, students can't attend dances until anything owing is paid but at the elementary there isn't anything to prompt parents to pay.

The board felt, after all other efforts have been exhausted, and as a last resort, a collection agency should be contacted. Mr. Schmitt will sit down with Patty and Shawna to go over the sample policy and tailor it to West Burlington's needs. He will also check with other districts that have used collection agencies how it has worked for them.

**2016-2017 Budget Amendment – Set Date/Time for Public Hearing:** Motion by Crowner and seconded by Boughton to set the date/time for the budget amendment hearing for April 15, 2017 at 6:00 PM. Motion carried 5-0.

**Approve Publication Date for Budget Amendment Hearing:** Motion by Boughton and seconded by Day to approve April 17, 2017 at the publication date for the budget amendment hearing. Motion carried 5-0.

**Summer School:** At the elementary, summer school will run from June 5 – June 30, 4 days a week from 8:00 AM – 11:30 PM. There will be a summer enrichment for the junior high 3 hours a day, 5 days a week for 6 weeks. The high school will run 5 days a week, 5 hours a day from May 30 – June 29.

**2017-2018 Calendar:** The 2016-2017 calendar was put in last month's packet by mistake, so approval is needed on the correct calendar. Motion by Day and seconded by Fry to approve the 2017-2018 calendar. Motion carried 5-0.

**Certified Staff 2017-2018 Contracts:** The spreadsheet with the certified contracts is part of the board materials. It reflects a 1.69% total increase. Motion by Fry and seconded by Day to approve the 2017-2018 certified staff contracts. Motion carried 5-0.

**2017-2018 Support Staff Wages:** The spreadsheet reflecting the support staff wage increases is part of the board materials. Motion by Day and seconded by Boughton to approve the 2017-2018 support staff wages. Motion carried 5-0.

**Sharing Agreements with Burlington:** We currently pay Burlington \$500 per participant for those in the swimming program. The district is hoping to have a similar agreement for bowling but it has not been finalized at this point in time.

Motion by Crowner and seconded by Fry to approve the swimming agreement with Burlington, along with bowling if/when it is finalized. Motion carried 5-0.

**HS Gym Floor/Board Room Naming Discussion:** There has been discussion on naming the HS gym floor after Delmer Walker and the board room after Mark Hagerla. Lee feels that Delmer Walker is deserving of the honor due his success as a girls' basketball coach and Jay feels Mark Hagerla is deserving of the honor due to the fact that he was instrumental in getting open enrollment in place.

Andy felt that both were deserving of the honor but in talking with the public, there were others that people thought were also deserving of some kind recognition. He suggested setting up a committee to choose one or two individuals and having an annual recognition award for those chosen. After some discussion the board agreed that this would be a good way to recognize those who deserve it.

Jay Day left the meeting at 6:45 PM

#### **ADMINISTRATIVE REPORTS**

**Principal's Reports:** Bruce Snodgrass reported the graduation rates for 2015 and 2016 were 98.39% and 98.11%. Mike Jones reported that the junior high play was very successful. Theresa Ritters let the board know that they are looking at a new literacy program and have narrowed it down to two.

**Superintendent Report:** Mr. Schmitt and Dan Hockett attended the collective bargaining conference in Des Moines on April 13. There will a technology report at the May 15<sup>th</sup> meeting.

Mr. Schmitt asked the board for their OK for Nate to go ahead and get the new freezer unit ordered for the HS kitchen and they agreed.

#### **Items for Future Agendas:**

**Adjournment:** Motion by Boughton and seconded by Crowner to adjourn the meeting at 7:00 PM. Motion carried 5-0.

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Date Approved

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Secretary

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President