

**REGULAR MEETING**  
**October 20, 2014**

The Board of Education of the Independent School District of West Burlington met for a regular meeting at 7:00 PM on Monday, October 20, 2014 in the board room at 607 Ramsey in West Burlington, IA. Presiding over the meeting was President Sanders with all members answering roll call.

**Approval of Agenda:** Motion by Randall and seconded by Day to approve the agenda as presented. Motion carried 5-0.

**Visitors/Open Forum:** 7 visitors were present

**Miscellaneous Communications:** None

**Approval of Consent Agenda** – the following were included under the consent agenda:

- A. Approval of Minutes of Previous Meeting(s)
- B. Approval of Financial Statements
- C. Approval of Payment of Bills – the bills were audited by Larisa and Michelle: activity - \$78,349.29; nutrition - \$23,489.58; and gen/other - \$112,899.19
- D. Open Enrollment – the following should be approved for open enrollment to West Burlington under just cause:

Brittney Crosson                      grade 12

The following should be approved for open enrollment continuation to West Burlington:

Bryce Salmon                      grade 2  
Gage Webster                      grade 7  
Holland Richardson              grade 8  
Kelsey Webster                    grade 10  
Juan Guel                            grade 11

The following should be approved for open enrollment continuation to Burlington Schools:

Makayla Green                    kindergarten  
Aaron Green                        grade 3  
Nicholas Green                    grade 4  
Bernard Higgins                   grade 12

The following should be approved for open enrollment continuation to Mediapolis:

Aiden Giles                        kindergarten

- E. Selected Personnel Issues  
JH Girls Basketball Coach: It's recommended that Nick Breuer be hired for this position at a salary of \$2252 (D,4).

JH Girls Basketball Assistant Coach: It's recommended that Pat McKasson be hired for this position at a salary of \$1501 (E,0).

Motion by Conner and seconded by Randall to approve all items under the consent agenda. Motion carried 5-0.

## **BUSINESS**

**JH/HS Soar Committee Presentation:** Some of the SOAR committee members, Dean Robinson, Jodi Snodgrass, Susan Ferrell, Jenell Martin and Sara McCollum gave the board an overview regarding the PBIS program (Positive Behavioral Intervention Support) and how that program works with the SOAR program.

**Bond Issue Information Campaign:** The board went over some ideas in order to provide information regarding the bond issue to the public with Mr. Schmitt reminding the board that as a school district governing body, they cannot advocate for or against a public referendum.

The board would like to have at least 3 evening public input meetings plus at least 1 meeting during the day for those that work nights. They talked about possibly getting a pro-bond community group together and also producing a brochure with all the pertinent facts regarding the bond issue, such as the need for it, what would be built where, the cost and what impact on property taxes. Also discussed was having tables at sporting events, community events, putting information in the newspapers and sending out a direct mailing to West Burlington residents.

Michelle asked about a budget for ads, brochures, etc. providing the information. After discussion, motion by Randall to approve spending no more than \$3000 for all communications to inform the public on the bond issue with a second by Young. Motion carried 5-0.

**Class Size Policy/Regulation:** Mr. Schmitt had supplied a proposed class size/class grouping regulation stating that a cap of 84 students per grade K-12 would be implemented; grade specific enrollment numbers would be closely monitored, all resident students would be allowed and once a cap for a specific class was met a waiting list for that grade would be developed.

After discussion, Michelle would like to have the number of sections per grade also be part of the regulation along with the cap size. Jay decided that he would like to table the discussion of whether or not to put a cap on class size until he receives more information from the other administrators and counselors. Steve also agreed that maybe the discussion should wait until a later time.

The board decided to wait until after the bond election in December to revisit the class size regulation but will let the public know that they will be working on controlling the numbers in the classroom.

**JH/Elementary SINA/AYP Status:** The elementary is on the watch list for math and SINA-2 for reading. For FY14, the elementary was on safe harbor due to the progress made the previous year (FY13). Because there was such a large percentage of progress from the previous year, unfortunately, the progress in FY14 fell short of either staying on safe harbor or coming off the list, which is why the elementary is back on SINA for the second year. Approximately \$25,000 of the Title I dollars will need to be held in order to offer low-income students the opportunity to receive supplementary educational services.

At the junior high level, reading was Delay-1 and math was Delay-2. The delay status means that the district or school has met AYP goals for one year and is delayed at their current status until next year's results are determined. The junior high are now using data teams to look at specific statistics in order to see who needs help and how to proceed.

**Special Education Deficit Allowable Growth Application:** The district has a special education deficit of \$67,603.91. We have improved from roughly a \$202,797 deficit 3 years ago due to Medicaid reimbursements and more "appropriately staffing" our special education caseloads and program. The School Budget Review Committee application is asking for the spending authority for the deficit. The board will levy property taxes when we certify next year's budget to recoup the cash.

Motion by Young and seconded by Day to approve the special education deficit allowable growth application in the amount of \$67,603.91. Motion carried 5-0.

**Certified Enrollment:** October 1<sup>st</sup> was count day and October 15<sup>th</sup> was the deadline for certifying the enrollment. The district lost 13 resident students, gained 33 open enrolled “in” students and ended up with a net gain of an additional 20.5 kids sitting in the classrooms. The complete summary is a part of the board materials.

Jay would like to see a survey sent to those families with children open enrolled out of our district to see why they chose to go elsewhere.

**Trap Shooting Team:** Bill Maupin from Notre Dame approached the superintendent to see if West Burlington had an interest in sharing a trap shooting team. The expenses would include a coach, transportation, shells and pigeons for competition. The students usually pay for the practice rounds. It’s recommended that West Burlington be the host school and have Notre Dame pay for 50% of the cost of the shells and pigeons used in the competitions.

Motion by Day and seconded by Randall to approve the sharing of a trap shooting team with Notre Dame with West Burlington as the host school and Notre Dame sharing 50% of the cost of shells and pigeons for competitions. Motion carried 4-1.

**IASB Delegate Assembly/State Convention:** At this point in time, neither Lenny nor Michelle will be able to attend the convention. The delegate assembly is November 19<sup>th</sup> and the convention is November 20<sup>th</sup>. Mr. Schmitt asked the board to let him know by Nov. 15<sup>th</sup> if anyone is interested in going.

**Superintendent’s Annual Report:** The report is a part of the board materials. Motion by Randall and seconded by Day to accept the superintendent’s annual report. Motion carried 5-0.

## **ADMINISTRATIVE REPORTS**

**Buildings and Grounds Report:** Nate Prickett reported the following: there had been a minor fire in one of the elementary classroom’s when a motor fan got too hot. After replacing all the ceiling tiles, wiping down walls and repainting, and cleaning out the heating unit, the room was ready for use after a couple of days. The fire inspection was also held that week and it went well with many areas of improvement from the last inspection. Nate is now addressing a number of areas where there is a large amount of clutter around the buildings. There have been some roof repairs and is going to be assessing the overall roof needs for the future.

He is looking at new permanent bleachers for the soft/baseball fields and have bids from 3 different companies. For the softball fields, 7 row mitered bleachers would seat approx. 246 people and at the baseball field, ½ mitered bleachers would seat approx. 138 people. The athletic booster could possibly contribute \$10,000 towards these new bleachers.

The bids are: \$54,000; \$47,000 and \$39,000 for the delivery of materials and installation with another \$8000 approximately needed for concrete work.

**Principals’ Report:** Kids Bank will be starting again at the elementary; Sgt. Ryan was there to address the ALICE training with the staff; there will be an anti-bullying assembly for grades 1-5 and Red Ribbon Week starts on Friday.

He also discussed the decision to make 4<sup>th</sup> grade 4 sections and 3<sup>rd</sup> grade back to 3 sections. At the end of last year it looked like 3<sup>rd</sup> grade was going to be especially large and after registration there were 76 4<sup>th</sup> graders and 64 3<sup>rd</sup> graders. Between August and September the numbers for 4<sup>th</sup> grade was at 81 and 3<sup>rd</sup> grade was at 61. Also, it was discovered that 4<sup>th</sup> grade students weren’t scoring as well due to their larger classes.

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It was then decided that 4<sup>th</sup> grade should go to 4 sections with 3<sup>rd</sup> grade back to 3 sections. Two of the 3<sup>rd</sup> grade teachers volunteered to go to the other grade level and it was decided it was best to start at the beginning of the 2<sup>nd</sup> quarter.

At the JH/HS building, there will be an Advanced Manufacturing Career Day held at SCC on November 11<sup>th</sup>. Bill Cordes was a motivational presenter at the last teacher work day.

**Superintendent Report:** Mr. Schmitt stated he was concerned about the loss of resident students this year; there will be work session on Nov. 3<sup>rd</sup>.

**Items for Future Agendas:** board evaluation; address hiring procedures

**Adjournment:** Motion by Randall and seconded by Day to adjourn the meeting at 9:30 PM. Motion carried 5-0.

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Date Approved

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Secretary

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President