

REGULAR MEETING
November 19, 2018

The Board of Education of the Independent School District of West Burlington met on Monday, November 19, 2018, at 6:00 PM for a regular meeting in the board room located at 607 Ramsey in West Burlington. Presiding over the meeting was President Crowner with all members answering roll call.

Approval of Agenda: Motion by Thuleen and seconded by Hockett to approve the agenda as presented. Motion carried 5-0.

Receive Visitors/Open Forum: none

Miscellaneous Communications: none

Approval of Consent Agenda – the following items were part of the consent agenda:

- A. Approval of Minutes of Previous Meeting(s)
- B. Approval of Financial Statements
- C. Approval of Payment of Bills – the bills were audited by Andrea Bowen: nutrition - \$20889.73; activity – 10510.79 and general/other - \$50427.07
- D. Open Enrollment - the following students should be approved for open enrollment into West Burlington for the 2018-2019 school year:
 - Alivia Beeding Grade 7

The following students should be approved for open enrollment continuation into West Burlington for the 2018-2019 school year:

Koppelia Klatt	Grade 5
Alexandrea Kellen	Grade 8
Kennedy Klatt	Grade 8
Kaden Klatt	Grade 10
Addyosn Kellen	Grade 11
Emilee Bellegante	Grade 12

The following students should be approved for open enrollment continuation to Burlington CSD for the 2018-2019 school year:

Derrick Harris	Kindergarten
Demetrius Alexander	Grade 12

- E. Selected Personnel Issues

Resignations:

JH Baseball – Shawn Allen has submitted his resignation from this position.

HS Baseball Asst. – Ethan Siebers has submitted his resignation from this position.

Recommendations:

HS Baseball Asst. – Jeff Housel and I would like to recommend Tim Gall for this position. His salary would be \$3948.13 (B, 9).

Business Manager – I would like to recommend Shawna Brown for this position. Her salary will be \$53,000 plus benefits.

Comment by Superintendent Schmitt on the recommendation of Shawna Brown for Business Manager, this announcement was made at the staff in-service on 11/16/18 & the staff in both buildings was very receptive to the proposed change.

Motion by Hockett and seconded by Thuleen to approve the consent agenda. Motion carried 5-0.

BUSINESS

Certified Enrollment: The resident student count is up by 8 making it 473. We have a total of 951 students. This information is part of the board materials. Motion by Hockett and seconded by Boughton to accept the certified enrollment numbers for the fall of 2018. Motion carried 5-0.

Board Policy 507.9 – 1st Reading: The wellness committee met last week to revise the schools' wellness policy. Revisions were made to make the policy reflect what the school district is doing/not doing. Board Member Hockett asked if the policy met the government guidelines. Superintendent Schmitt affirmed that it did. A redrafted copy of the board policy is part of the board materials. Motion by Boughton and seconded by Thuleen to accept the recommendation of 1st reading of the policy. Motion carried 5-0.

SBRC Application: The district is applying for additional spending authority for newly counted resident students for this school year. We will be spending authority on those students this year but will not actually see the funds until next year. When the budget is certified next April, we will be able to levy the cash.

Category 1 - Increasing enrollment – we increased by 8.1, we are going to get on-time authority for those students. Authority for this is \$54,561.60.

Category 2 - OE Out – students that haven't attended WB, but are going elsewhere, 28 students minus the 8.1 we grew is 19.9 students. Authority for this is \$132,613.60.

Hockett made a motion to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$54,561.60 for increased enrollment and \$132,613.60 of Maximum Modified Supplemental Aid for a total of \$187,175.20. Thuleen seconded the motion. Motion carried 5-0.

Early Graduates: There are 6 students who have applied for early graduation at the end of the first semester. According to Mr. Snodgrass, all of them should be on target to meet all requirements set by the school board and the State.

Motion by Boughton and seconded by Hockett to approve the list of early graduates contingent upon meeting all necessary requirements. Motion carried 5-0.

ADMINISTRATIVE REPORTS

Principal's Report: Theresa Kirkman reported that Chief Logan came in to review ALICE training procedures with the elementary staff. It started some good conversations about student and staff safety. Mrs. Kirkman and the staff will continue to review & change procedures. The elementary students had a 35-minute sneak peek of the musical and the students really enjoyed that. It created a lot of excitement from the elementary students to attend the play. The elementary held a special Veterans Day celebration. They hosted a breakfast for veterans & their family members. There was a flag raising and PreK, K, and 1st grades had a small assembly. There was a big assembly for grades 2-5 in the high school auditorium. Several veterans were in attendance. There was a Facebook live video chat with Air Force Officer Nelson and he spoke to the

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students about the different branches of the military and character traits related to service. The students really enjoyed this.

Bruce Snodgrass reported that 2nd quarter is coming to an end soon & Thanksgiving break is coming up. He also commented that the musical was very well attended and there was a lot of positive feedback. He will have additional reports coming in December after parent meetings.

President Crowner mentioned how much he liked the set pieces that came from Pella CSD and thanked Mr. Snodgrass for picking them up. Mr. Snodgrass said they may keep a few pieces if storage can be found but the rest they may try to sell.

Mike Jones reported on the fall SOAR day at which classes were canceled for 2 hours & they did relationship building exercises. He received a positive response from staff & students on the SOAR day. Mr. Jones is putting together a committee to look over the State mandated emergency evacuation plan. He will bring the plan to the board in June or July for approval. President Crowner commented that he would like a little more update before board approval is needed & Mr. Snodgrass & Mr. Jones agreed that that would happen.

Superintendent Report: Mr. Schmitt wanted to piggyback on what had already been said about the musical performance. He felt it was extraordinary performance. He mentioned that 20% of the cast was JH students, so we have a lot of talented students coming up.

We are currently seeking a new Superintendent Secretary. The position is advertised in The Hawkeye starting Wednesday 11/21/18 and is already advertised on TeachIowa and the school's website. Mr. Schmitt and Mrs. Brown will conduct interviews. If any of the board members would like to be on the interview team, let Mr. Schmitt know.

Mr. Schmitt commented on a list of work session topics for the 2018-2019 school year. The topics are a part of the board materials. He will ask Representative Cahoon and Senator Greene to attend the December 3rd work session to talk about funding.

Mr. Schmitt reported there is a new Iowa assessment coming. The Iowa Statewide Assessment of Student Progress (ISAP) no longer has benchmark requirements. The most interesting change is the tests are not timed. The test will be administered to students in grades 3-11 for all tests (reading, writing, and math). Science testing will be administered to students in grades 5, 8 and 10. The district has the choice to do online testing or pen and paper. The test hasn't been developed yet, but when it is available testing will take place during the final quarter.

Items for Future Agendas:

Adjourn: Motion by Hockett and seconded by Thuleen to adjourn the meeting at 6:32 PM. Motion carried 5-0.

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Date Approved

Secretary

President