

BUDGET AMENDMENT HEARING/REGULAR MEETING
May 20, 2019

The Board of Education of the Independent School District of West Burlington held the budget amendment hearing/regular meeting at 6:00PM on Monday, May 20, 2019, in the boardroom at 607 Ramsey in West Burlington. Presiding over the meeting was President Crouner with all members answering roll call.

BUDGET AMENDMENT HEARING

Receive Oral or Written Objections to 2018-2019 Budget Amendment – None were received.

Discussion on Budget Amendment – None

Adjournment – Motion by Thuleen and seconded by Boughton to adjourn the budget hearing at 6:02PM. Motion carried 5-0.

REGULAR MEETING

Approval of Agenda – Motion by Boughton and seconded by Thuleen to approve the agenda as presented. Motion carried 5-0.

Receive Visitors/Open Forum – None

Miscellaneous Communications – None

Approval of Consent Agenda – the following were under the consent agenda:

- A. Approval of Minutes of Previous Meeting(s)
- B. Approval of Financial Statements
- C. Approval of Payment of Bills – the bills were audited by Dan: general/other - \$70,463.40; activity - \$16,249.49, and nutrition - \$24,546.10.
- D. Open Enrollment – The following student(s) should be approved for open enrollment continuation to West Burlington for the 2018-2019 school year:

KeMariya Buckley	Kdg.
Rylee Heitmeier	1 st
Hayden Heitmeier	1 st
Antrell McNairy	2 nd
Kemarion Noblin	2 nd
Andre McNairy	4 th
Evan Kleinman	5 th
Kejonte King	10 th
Jordan Sylvester	10 th

- E. Personnel Issues

Resignations:

Teacher Associate – Melissa Shaw has submitted her resignation from this position.

Recommendations:

HS Business Teacher – Scott Fransk has been offered and accepted this position. Salary will be \$48,957 (MA+20, 4). Mr. Fransk may move to MA+30 pending verification of transcripts which would be \$50,220. Mr. Fransk will also be the National Honor Society Sponsor, salary is \$631.70 (F,0)

Motion by Hockett and seconded by Thuleen to approve the consent agenda. Motion carried 5-0.

BUSINESS

Approve the Budget Amendment for 2018-2019 – Motion by Hockett and seconded by Boughton to approve the 2018-2019 budget amendment. Motion carried 5-0.

Timberline Contract – The contract is included in the board materials. Timberline has handled our Medicaid billing responsibilities since 2012. Motion by Boughton and seconded by Thuleen to approve the contract with Timberline. Motion carried 5-0.

Recommended Graduates for 2019 – A list of graduates is included in the board materials. Students who complete the coursework and program requirements will be eligible for commencement. There are three students who may not be eligible. These students will continue to work on coursework after graduation and through the summer school program. Graduation is at 3:00PM on Sunday, May 26th board members are invited to attend. Motion by Thuleen and seconded by Boughton to approve the list of graduates. Motion carried 5-0.

Proposed Chromebook Selling Process – Proposed selling process is included in the board materials. Mr. Snodgrass told the board because the Chromebooks were purchased with public funds, we have to make the sale available to the public. Devices that aren't sold can be disposed of through a buy-back program. The school is not looking to make money on the sale, just wanting to recoup some of cost of the devices while disposing of those devices that have reached the end of their life cycle. The sale will be posted in the Des Moines County News on May 23rd and 30th and on the school's social media channels. The sale will be June 10th and 11th at the administration building. Chromebooks will be sold at \$30 for a good quality device. Devices will be graded as they're checked in and pricing will be on a sliding scale. If there are no buyers for lower grades, we would take advantage of the buy-back program to dispose of those devices. Motion to approve the Chromebook selling process by Thuleen and seconded by Hockett. Motion carried 5-0.

Purchase of Chromebooks for 2019 – Device information is included in the board materials. Mr. Snodgrass told the board the 1:1 committee met last week to review prices, and this is the device they chose. The main topics discussed at the committee meeting were touch screens or non-touch screens and durability. The 1:1 committee chose a mid-range price device. The tech department will get bids on the proposed device, the Dell 5190. The school will purchase 570 new devices next year. This will replace the devices at the JH/HS. Elementary devices will be replaced next year. The committee is still deciding on the appropriate carrying bag for the device. That information will be provided at a future board meeting. Informational item, no motion needed.

2019 Bowling Program – The bowling program proposal is included in the board materials. Mr. Snodgrass told the board we have thirty students (girls and boys) that are interested in the program. The school would pay the coach, Fun City rental, and some minimal equipment costs. Students would be responsible to provide their own shoes and bowling balls. At this time we are not looking to share with another school. Motion by Boughton and seconded by Hockett to approve the bowling program. Motion carried 5-0.

Varsity Head Bowling Coach – Mr. Housel recommends Lauri Allen to be the head varsity bowling coach. Her salary would be \$3632.28 (A,0). Motion by Hockett and seconded by Thuleen to approve the hiring recommendation of Lauri Allen for varsity head bowling coach. Motion carried 5-0.

Board Policy 201 – 1st Reading – A copy of the policy with revisions is included in the board materials. The State of Iowa changed the school board elections from September to November to coincide with the Presidential election. We are updating a few of our board policies to conform to those changes. We are changing the wording from September to November. Motion by Hockett and seconded by Thuleen to approve the first reading of the policy. Motion carried 5-0.

Board Policy 202.3 – 1st Reading – A copy of the policy with revisions is included in the board materials. Changing September to November. Motion by Hockett and seconded by Boughton to approve the first reading of the policy. Motion carried 5-0.

Board Policy 210.1 – 1st Reading – A copy of the policy with revisions is included in the board materials. Changing August 31st to October 31st. Motion by Hockett and seconded by Boughton to approve the first reading of the policy. Motion carried 5-0.

Board Policy 210.2 – 1st Reading – A copy of the policy with revisions is included in the board materials. Changing time from 7:00PM to 6:00PM. Motion by Hockett and seconded by Boughton to approve the first reading of the policy. Motion carried 5-0.

2019-2020 Support Staff Wages – A listing of the proposed wage increases is included in the board materials. Shawna Brown told the board she is recommending an increase of \$.10 for hourly personnel and \$100 for salary personnel. Motion by Hockett and seconded by Boughton to approve the support staff wages. Motion carried 5-0.

2019-2020 Non-Certified Coaching Salaries – A listing of the recommended non-certified coaching salaries is included in the board materials. Motion by Hockett and seconded by Boughton to approve the non-certified coaching salaries. Motion carried 5-0.

2019-2020 Administrator Salaries – A listing of the recommended administrator salaries is included in the board materials. Dr. Marang is recommending a 1.5% salary increase. This is the same increase they received last year. Motion by Hockett and seconded by Boughton to approve the administrative salaries. Motion carried 5-0.

Audit Proposal – Our current auditor has had some peer review issues so we have requested bids from other firms. Nolte, Cornman & Johnson P.C. returned a bid not to exceed \$9250. Motion by Hockett and seconded by Thuleen to approve the proposal with a change on item 2 page 6 that the travel & secretarial costs are on a per incident basis and are not \$500 per hour. Motion carried 5-0.

Capital Projects – PPEL Fund – Proposal information is included in the board materials. Nate Prickett has included an updated list of projects and pricing to reflect the bids he's received. Mr. Prickett is recommending approval of the bid from School Outfitters for \$8,531.77 for furniture, Carpetland for \$24,906.22 for flooring, Barngrover Glass for \$36,544 for doors and windows, and Abatement Specialties for \$12,068 for asbestos abatement. Mr. Prickett is also recommending approval to purchase a new heat pump at the high school for approximately \$4,898. Motion by Hockett and seconded by Boughton to approve the list as presented. Motion carried 5-0.

ADMINISTRATIVE REPORTS

Principal's Report - Mrs. Kirkman told the board that the Iowa Assessments ended at the end of April and she's eager to see the results. Our tech infrastructure was great, the elementary had no connectivity issues. Some tests took longer than expected and the elementary will need to work with students to help them get accustomed to the writing style the test requires. Nine elementary students were selected by Midwest One to have their artwork included in their bank calendar. These students will receive recognition for being selected.

Mr. Snodgrass told the board the JH/HS has been working with students on writing rubrics to help with the writing style of the Iowa Assessment test. The PLC leadership team will be looking at making a building-wide rubric to be consistent. Mr. Snodgrass will be making this a professional development goal for next year. The Conditions of Learning survey will be going out in the next couple of weeks. He told the board we have four candidates for the Student Support Services Coordinator position and hopes to have a hiring recommendation to the board at their next meeting.

Mr. Jones reported that he's been working hard to keep the students in the JH/HS building motivated and moving forward as the end of the school year fast approaches. He's been meeting monthly with community individuals to draft our district safety plan and will give it to the board at the June meeting. The proposed plan will be a rough skeleton according to the State's guidance. Once the plan is in place, it will be a living document and can be tweaked. President Crowner would like to look into the necessity of adding board policies for the annual revision/approval of the plan as well as required staff training.

Superintendent Report – None

Items for Future Agendas – None

Adjournment – Motion by Boughton and seconded by Hockett to adjourn the meeting at 7:06PM. Motion carried 5-0.

West Burlington Independent School District
Budget Amendment Hearing/Regular Meeting – May 20, 2019

Date Approved

Secretary

President