

Below are 5 quick steps for online registration.

5 Quick Steps for “Rollover” Online Registration

The 5 Quick Steps for “Rollover” Online Registration.

1. Log onto Parent Portal (Click [HERE](#) for detailed instructions, if needed)
2. Click on Student Registration, follow steps below: (Click [HERE](#) for detailed instructions, if needed)
3. Set Up Alert Configuration in Parent Portal (Click [HERE](#) for detailed instructions, if needed)
4. Pay Fees and Lunch In JMC Parent Portal (Click [HERE](#) for detailed instructions, if needed)
5. Click [HERE](#) to find other information such as: Free and Reduced Forms, Physical Forms, Transportation Request (rural only), Yearbook Order, Handbook, Parent Portal Information, and much more).

Directions for using JMC Registration

Listed below are the directions to register your student in JMC:

1. Download, read and accept the necessary forms for your student below: (note- use the back arrow at the top of the page to return to the Registration Page). When finished with each page, click on the "next" button at top right
2. 2nd Page - Contact Information. Make sure to check the phone # to receive the emergency/weather related information from the school.
3. 3rd Page - Demographics. Check this on each Child
4. 4th Page - Custom Fields. If filled out last year, check information for accuracy. If blank, click drop-down to answer "Y" or "N" for each question. Do this for each Child.
5. 5th Page - Add Comments for Office Staff
6. 6th Page - You Are Done & Can Move Onto PaySchools to Complete Payment!
7. After this, please click on Sign Forms and complete each signature, using your mouse.

Detailed - Written Instructions for 18-19 Online Registration

1.) Go to wbisd.com, Click on Parent Links at top right of page.

2.) Click on JMC Access (<https://wbschools.onlinejmc.com/>) Choose Parents



3.) Log into JMC

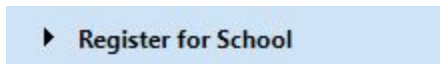
username: Parent/Guardian's Last name

password: Password you have been given by school

Note: If you do **NOT** have a password or cannot remember it, please contact your school building office.

A screenshot of the JMC Student Record Management Software login page. The page has a light blue background. At the top left is a small icon of a man and a woman. To the right of the icon is the text "STUDENT RECORD MANAGEMENT SOFTWARE" in red, and "JMC INC." in large blue letters. Below this is a dropdown menu for "School Year" set to "2018-2019". There are two input fields: "Username:" and "Password:". Below the password field is a checkbox labeled "Change password". At the bottom, there is a "Language:" dropdown set to "English" and a blue "Login" button with a link "Forgot your password?" next to it.

4.) Click on Register for School



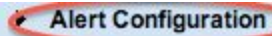
5.) Follow the detailed instructions at the top of the Student Registration page

6.) Click on Tuition/Fees



View and pay what Tuition and Fees need to be paid for **each** student

7.) Click on Alert Configuration



Alert Configuration

Sign up to be notified if your child is marked absent for a period, is missing a score, and set a Grade Alert per your discretion.

Detail Video on the link below regarding the Alert Configuration Module

http://jmcinc.com/resources/view/parent_access_parent_alerts

8.) Take a tour of Parent Portal

Detail video on the link below regarding the Parent Portal

http://jmcinc.com/resources/view/parent_portal_introduction

**9.) You are finished! Any questions, please contact your child's building or the district office.
Thank you!**